



269 Laurier Avenue West
Ottawa, Ontario
K1A 0P8

Your file - Votre référence

168

Our file - Notre référence

A-2017-00079 / SL

MAY 06 2019

Dennis R. Young
1330 Ravenswood Drive SE
Airdrie, Alberta T4A 0P8

RECEIVED
MAY 13, 2019
[Signature]

Dear Dennis R. Young:

This is further to your request under the *Access to Information Act* for:

“For the period from November 2015 to present, please provide:
(1) Copies of all correspondence (letters, e-mails and texts) to and from the Minister by members of the Canadian Firearms Advisory Committee;
(2) Copies of all minutes and notes taken at all formal and informal meetings held by staff of Public Safety Canada with members of the Canadian Firearms Advisory Committee;
(3) Copies of all reports, studies, papers, publications, presentations, reports, evaluations, proposals, audits, statistical evidence, briefing notes, spreadsheets, correspondence, etcetera discussed at the two formal meetings held by the Canadian Firearms Advisory Committee.”

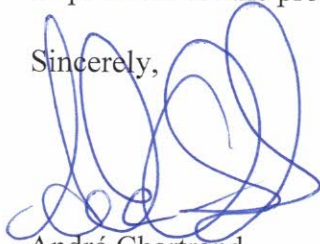
Following the receipt of your complaint, Public Safety Canada has completed a review of your request. Additional pages were found to be responsive to your request and it has been determined that some of the information can be released. A copy is herewith enclosed. Please note that some information has been withheld pursuant to sections 19(1) and 21(1)(a) of the *Access to Information Act*. A summary of the sections is enclosed.

Please be advised that you are entitled to complain to the Information Commissioner concerning the processing of your request within sixty days of the receipt of this notice. In the event you decide to avail yourself of this right, your notice of complaint should be addressed to:

Office of the Information Commissioner of Canada
30 Victoria Street
Gatineau, Quebec K1A 1H3
Online : www.oic-ci.gc.ca

Should you require additional information, please contact Samantha Lipton, the analyst responsible for the processing of your request, at 613-949-1688.

Sincerely,

A handwritten signature in blue ink, appearing to be 'André Chartrand', with a stylized, cursive script.

André Chartrand
Manager, Access to Information and Privacy

Enclosures

Cc: Office of the Information Commissioner

Access to Information Sections

19(1) **PERSONAL INFORMATION** Records contain personal information as defined in section 3 of the Privacy Act.

21(1)(a) **ADVICE OR RECOMMENDATIONS** Records contain advice or recommendations developed by or for a government institution or a minister of the Crown.

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

DEC 18 2015

Mr. Greg Farrant

[REDACTED]
Peterborough, Ontario [REDACTED]

Dear Mr. Farrant:

I write with respect to your work as a member of the Canadian Firearms Advisory Committee.

Thank you for your contribution to the Committee. As you know, the terms of appointment are due to expire on December 31, 2015. At this time, I will take the opportunity to review and carefully consider the Committee's mandate and membership.

Again, I would like to take this opportunity to thank you for your participation on the Canadian Firearms Advisory Committee.

A handwritten signature in black ink, appearing to read 'R. Goodale'.

Ralph Goodale, P.C., M.P.
Minister of Public Safety and Emergency Preparedness

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

DEC 18 2015

Mr. Tony Bernardo

[REDACTED]
Oshawa, Ontario [REDACTED]

Dear Mr. Bernardo:

I write with respect to your work as a member of the Canadian Firearms Advisory Committee.

Thank you for your contribution to the Committee. As you know, the terms of appointment are due to expire on December 31, 2015. At this time, I will take the opportunity to review and carefully consider the Committee's mandate and membership.

Again, I would like to take this opportunity to thank you for your participation on the Canadian Firearms Advisory Committee.

A handwritten signature in black ink, appearing to read 'Ralph Goodale'.

Ralph Goodale, P.C., M.P.

Minister of Public Safety and Emergency Preparedness

s.19(1)

Ministre de la Sécurité publique



Minister of Public Safety

Ottawa, Canada K1A 0P8

DEC 18 2015

Monsieur Alain Cossette

[REDACTED]

Saint-Augustin-de-Desmaures (Québec) [REDACTED]

Monsieur,

Je vous écris au sujet de votre travail en tant que membre du Comité consultatif canadien sur les armes à feu.

Je vous remercie de votre contribution au Comité. Comme vous le savez, la durée de la nomination prendra fin le 31 décembre 2015. En ce moment, je profiterai de cette occasion pour revoir et examiner attentivement le mandat et la composition du Comité.

Encore une fois, je tiens à vous remercier de votre participation au Comité consultatif canadien sur les armes à feu.

A handwritten signature in black ink, appearing to read 'R. Goodale'.

Ralph Goodale, P.C., M.P.

Minister of Public Safety and Emergency Preparedness

Canada

000484

Ministre de la Sécurité publique



Minister of Public Safety

Ottawa, Canada K1A 0P8

DEC 18 2015

Monsieur Louis D'Amour

Bathurst (Nouveau Brunswick)

Monsieur,

Je vous écris au sujet de votre travail en tant que membre du Comité consultatif canadien sur les armes à feu.

Je vous remercie de votre contribution au Comité. Comme vous le savez, la durée de la nomination prendra fin le 31 décembre 2015. En ce moment, je profiterai de cette occasion pour revoir et examiner attentivement le mandat et la composition du Comité.

Encore une fois, je tiens à vous remercier de votre participation au Comité consultatif canadien sur les armes à feu.

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Ralph Goodale, P.C., M.P.
Minister of Public Safety and Emergency Preparedness

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

DEC 18 2015

Mr. John Gayder

St. Catharines, Ontario

Dear Mr. Gayder:

I write with respect to your work as a member of the Canadian Firearms Advisory Committee.

Thank you for your contribution to the Committee. As you know, the terms of appointment are due to expire on December 31, 2015. At this time, I will take the opportunity to review and carefully consider the Committee's mandate and membership.

Again, I would like to take this opportunity to thank you for your participation on the Canadian Firearms Advisory Committee.

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Ralph Goodale, P.C., M.P.

Minister of Public Safety and Emergency Preparedness

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

DEC 18 2015

Mr. Murray Grismer

Saskatoon, Saskatchewan

Dear Mr. Grismer:

I write with respect to your work as a member of the Canadian Firearms Advisory Committee.

Thank you for your contribution to the Committee. As you know, the terms of appointment are due to expire on December 31, 2015. At this time, I will take the opportunity to review and carefully consider the Committee's mandate and membership.

Again, I would like to take this opportunity to thank you for your participation on the Canadian Firearms Advisory Committee.

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Ralph Goodale, P.C., M.P.

Minister of Public Safety and Emergency Preparedness

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

DEC 18 2015

Professor Emeritus Gary Mauser

[REDACTED]
Coquitlam, British Columbia [REDACTED]

Dear Professor Mauser:

I write with respect to your work as a member of the Canadian Firearms Advisory Committee.

Thank you for your contribution to the Committee. As you know, the terms of appointment are due to expire on December 31, 2015. At this time, I will take the opportunity to review and carefully consider the Committee's mandate and membership.

Again, I would like to take this opportunity to thank you for your participation on the Canadian Firearms Advisory Committee.

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Ralph Goodale, P.C., M.P.

Minister of Public Safety and Emergency Preparedness

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

DEC 18 2015

Chief Constable Bob Rich
Abbotsford Police Department
2838 Justice Way
Abbotsford, British Columbia V2T 3P5

Dear Chief Constable Rich:

I write with respect to your work as a member of the Canadian Firearms Advisory Committee.

Thank you for your contribution to the Committee. As you know, the terms of appointment are due to expire on December 31, 2015. At this time, I will take the opportunity to review and carefully consider the Committee's mandate and membership.

Again, I would like to take this opportunity to thank you for your participation on the Canadian Firearms Advisory Committee.

A handwritten signature in black ink, appearing to read "Ralph Goodale".

Ralph Goodale, P.C., M.P.
Minister of Public Safety and Emergency Preparedness

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

DEC 18 2015

Mr. Tony Rodgers

Halifax, Nova Scotia

Dear Mr. Rodgers:

I write with respect to your work as a member of the Canadian Firearms Advisory Committee.

Thank you for your contribution to the Committee. As you know, the terms of appointment are due to expire on December 31, 2015. At this time, I will take the opportunity to review and carefully consider the Committee's mandate and membership.

Again, I would like to take this opportunity to thank you for your participation on the Canadian Firearms Advisory Committee.

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Ralph Goodale, P.C., M.P.

Minister of Public Safety and Emergency Preparedness

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

DEC 18 2015

Ms. Linda Thom, C.M.

[REDACTED]
Ottawa, Ontario [REDACTED]

Dear Ms. Thom:

I write with respect to your work as a member of the Canadian Firearms Advisory Committee.

Thank you for your contribution to the Committee. As you know, the terms of appointment are due to expire on December 31, 2015. At this time, I will take the opportunity to review and carefully consider the Committee's mandate and membership.

Again, I would like to take this opportunity to thank you for your participation on the Canadian Firearms Advisory Committee.

A handwritten signature in black ink, appearing to read 'R. Goodale'.

Ralph Goodale, P.C., M.P.
Minister of Public Safety and Emergency Preparedness



Public Safety
Canada

Sécurité publique
Canada

COPY

Deputy Minister

Sous-ministre

Ottawa, Canada
K1A 0P8

Original Signed by
the DM / le SM
A Signé l'Original

For your meeting with the Canadian
Firearms Advisory Committee
DATE: March 2
LOCATION: Ottawa
TIME: 9:30 a.m. and 1:30 p.m.

FEB 28 2017

PROTECTED 'B'

DATE: FEB 28 2017

File No.: 2140807
RDIMS No.: PS-015291

MEMORANDUM FOR THE MINISTER

**CANADIAN FIREARMS ADVISORY COMMITTEE
MEETING MARCH 1 & 2, 2017**

(Information only)

ISSUE

You will be meeting with the Canadian Firearms Advisory Committee (CFAC) on their second day of meeting, March 2, 2017. Supporting documents are attached.

BACKGROUND

CFAC was established in July 2006, to provide advice to the Minister of Public Safety and Emergency Preparedness on legislative reform related to firearms in Canada. In 2015, the Government pledged to modify the membership of CFAC to include law enforcement officers, public health advocates, representatives from women's groups, and members of the legal community (TAB A). This is the first meeting of the newly reconstituted Committee.

CURRENT STATUS

The agenda of the meeting covers one and a half days (TAB B). Day 1 begins with a working lunch held at RCMP Headquarters on Leikin Drive, followed by a presentation by the Department of Justice (DOJ) on Canada's firearms legislative framework. Following the DOJ presentation, the RCMP's Canadian Firearms Program (CFP) will present an overview of the CFP, including:

- The responsibilities of the Registrar and Chief Firearms Officers (includes Firearms Transfers)
- Firearms Licensing and Enhanced Screening
- Firearms Classification regime
- Firearms Tracing

As part of Day one, participants will have an opportunity to view firearms from each of the classes, on display from the RCMP's firearm vault. Day one will be facilitated by officials at the RCMP.

Day two will begin with a working breakfast. The Chair of the Committee, Justice Major, will begin the second day of the meeting, and invite you to provide your remarks via videoconference call from the Ministers Regional Office (**TAB C**).

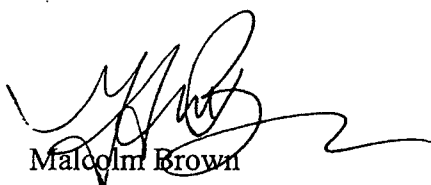
Officials will then proceed to provide information related to Canada's current firearms control framework with a focus on the firearms related commitments made by the Government (**TAB D**). Emphasis has been placed on those that are most pressing, namely the *Firearms Marking Regulations* which come into force on June 1, 2017, and the repeal of some elements of the *Common Sense Firearms Licensing Act* (former Bill C-42) highlighted in the mandate letter. CFAC members will also have an opportunity to raise any issues regarding firearms that they would like to bring to your attention. Officials from Public Safety Canada will facilitate the second day of the meeting. Representatives from your office are also intending to attend.

Your office has indicated that you will join the meeting at the end of the information session, at 1:30 p.m., to receive the comments and advice of the committee on these matters.

NEXT STEPS

You will be addressing the Committee at 9:30 a.m. and at 1:30 p.m. on March 2, 2017. Your talking points are attached (**TAB E**).

Should you require additional information, please do not hesitate to contact me or Kathy Thompson, Assistant Deputy Minister, Community Safety and Countering Crime Branch at 613-990-2703.



Malcolm Brown

Enclosures: (5)

Prepared by: Sarah Tremblay

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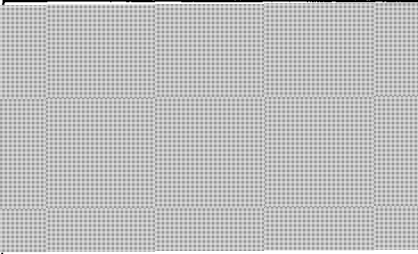


CFAC Member

NAME	CONTACT INFO
The Honourable John C. (Jack) Major C.C., Q.C. Chair Calgary, AB Legal	Telephone Number: 403-298-3166 (Office Number, personal) Email: majorj@bennettjones.com Administrative Assistant: P. [REDACTED] F. 403 265 7219 [REDACTED]@bennettjones.com
Lynda Kiejko Vice-Chair Calgary, AB Canadian 2016 Rio Olympic Sport Shooter Hunters/ Sports Shooters/ Collectors	Telephone Number: Work [REDACTED] Cell [REDACTED] E-mail: [REDACTED]
Nathalie Provost Vice-Chair Saint-Lambert, QC Order of the White Rose Survivor of Polytechnique Gun Control Activist	Telephone Number: [REDACTED] E-mail: [REDACTED]@mdelcc.gouv.qc.ca Administrative Assistant: [REDACTED]
Clive Weighill Saskatoon, SK President - The Canadian Association of Chiefs of Police (CPAC) Law Enforcement	Telephone Number: [REDACTED] E-mail: [REDACTED]@police.saskatoon.sk.ca

CFAC Member

NAME	CONTACT INFO
Paul Pageau Ottawa, ON President - Canadian Association of Emergency Physicians (CAEP) Public Health Advocates	Telephone Number: [REDACTED] E-mail: [REDACTED]
Annie Buchan Cambridge Bay, Nunavut Board member - Pauktuutit Inuit Women of Canada Inuit Women's Group	Telephone Number: [REDACTED] E-mail: [REDACTED]
Suzanne Jackson Canadian Public Health Association (CPHA)	E-mail: [REDACTED]
Paulette Senior Pickering, ON Chief Executive Officer Canadian Women's Foundation Women's Groups	Telephone Number: [REDACTED] Work e-mail: [REDACTED]@canadianwomen.org Admin Assistant: [REDACTED] [REDACTED]@canadianwomen.org
James E. 'Jim' Couch Saskatoon, SK President - Ducks Unlimited Hunters/ Sports Shooters/ Collectors	Telephone Number: Cell [REDACTED] Home [REDACTED] E-mail: [REDACTED]@sasktel.net

CFAC Member

NAME	CONTACT INFO
	Telephone number: 
	E-mail: 

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Community Safety and Countering Crime Branch

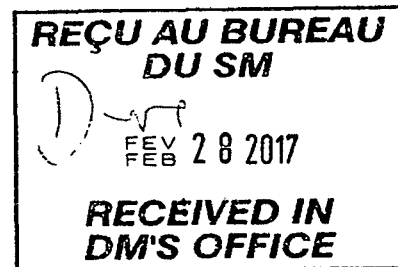
Policing Policy Directorate

Routing Slip / Bordereau d'acheminement

CCM File No / No de dossier CCM : PS-015291

DRAGON / RDIMS / SGDDI : 2140807

ADM's Quality Control / Contrôle de qualité du cabinet du SMA :



FEB 28 17 12:58

Title / Titre : <u>CFAC doc's for Minister</u>		ACTION REQUIRED / MESURES À PRENDRE		
Name / Nom	Date	Initials / Initiales	Approval or signature / Approbation ou signature (via)	Information (cc)
Originator / Auteur Sarah Tremblay	Feb 28	ST	<input type="checkbox"/>	<input type="checkbox"/>
Director / Directeur Alain Paquet	28 Feb	AP	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director General / Directeur général Annie LeBlanc	28 Feb	AL	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Audit Executive / Dirigeant principal de la vérification Denis Gorman			<input type="checkbox"/>	<input type="checkbox"/>
Director General Communications / Directeur général des communications Annie Tomlinson			<input type="checkbox"/>	<input type="checkbox"/>
Executive Director & Senior General Counsel LS / Directeur exécutif et Avocat général principal SJ Michael Sousa			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister PACB / Sous-ministre adjoint APC Bill Wherrett			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister CSCCB / Sous-ministre adjointe SCRC Cathy Thompson	27 Feb	CT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Financial Officer and Assistant Deputy Minister MB / Dirigeante principale des finances et Sous-ministre adjointe SGM Caroline Weber			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister EMPB / Sous-ministre adjointe GUP Dori MacDonald			<input type="checkbox"/>	<input type="checkbox"/>
Senior Assistant Deputy Minister NCSB / Sous-ministre adjointe principal SSCN Jonik Beauregard			<input type="checkbox"/>	<input type="checkbox"/>
Associate Deputy Minister / Sous-ministre déléguée Dina Wilson			<input type="checkbox"/>	<input type="checkbox"/>
Deputy Minister / Sous-ministre Colm Brown	FEB 28 2017		<input type="checkbox"/>	<input type="checkbox"/>
Minister / Ministre The Honourable / L'honorable Ralph Goodale			<input type="checkbox"/>	<input type="checkbox"/>



Public Safety Sécurité publique
Canada Canada

Assistant Deputy Sous-ministre
Minister adjoint

Ottawa, Canada
K1A 0P8

— > C'SCCB

JUN 15 2016

*Letter signed by Minister
Malcolm, but please do not
send until Terms of Reference
approved by Minister.*
*Thanks,
Jen*

UNCLASSIFIED

DATE: JUN 15 2016

File No.: PS-008911
RDIMS No.: 1869281

MEMORANDUM FOR THE DEPUTY MINISTER

**LETTER TO THE HONOURABLE JOHN C. (JACK) MAJOR
CANADIAN FIREARMS ADVISORY COMMITTEE**

(Signature required)

ISSUE

Further to the Minister's correspondence of May 26, 2016, addressed to the Honourable John C. (Jack) Major, your signature is required to a follow-up letter (TAB A) regarding his travel accommodations and expenses, the Department's security requirements and his acceptance of the Canadian Firearms Advisory Committee (CFAC) Terms of Reference, which are required to be approved by the Minister, prior to being sent.

BACKGROUND

As you know, Justice Major has agreed to Chair CFAC. The previous correspondence sent to him by the Minister explained the purpose and mandate of the Committee as well as requested his input on the list of possible Vice-Chair candidates, committee members and the draft CFAC Terms of Reference. We have been informed by the Minister's office that Justice Major did not provide any feedback.

This new correspondence confirms that he is entitled to Business Class air travel and other expenditures as indicated in the Treasury Board Air Travel Authority for Executive Group (TAB B). It must be noted that Justice Major is considered part of the Executive Group due to his status as a judge. The correspondence also requests that he accepts the Committee's final Terms of Reference, and completes the necessary security clearance documents attached.

.../2

UNCLASSIFIED

- 2 -

CONSIDERATIONS

Upon their acceptance to join CFAC, all Committee members are required to sign the Terms of Reference which include guidelines on conflict of interest and security requirements. They also establish the Committee's mandate and how it will operate.

The Minister's approval of the Terms of Reference is required before they are sent to Justice Major for signature (TAB C).

RECOMMENDATIONS

It is recommended that you sign the attached letter addressed to Justice Major (TAB A).

It is also recommended that you obtain the Minister's approval of the final Terms of Reference (TAB C) prior to sending the letter to Justice Major.

Should you require additional information, please do not hesitate to contact me or Annie LeBlanc, Acting Director General, Policing Policy Directorate, at 613-991-2842.



Kathy Thompson

Enclosures: (3)

Prepared by: Benjamin Gallant

TAB A



Public Safety Sécurité publique
Canada Canada

Deputy Minister Sous-ministre

Ottawa, Canada
K1A 0P8

The Honourable John C. Major, C.C., Q.C.
Bennett Jones LLP
4500 Bankers Hall East
855 – 2nd Street, SW
Calgary, Alberta T2P 4K7

Dear Justice Major,

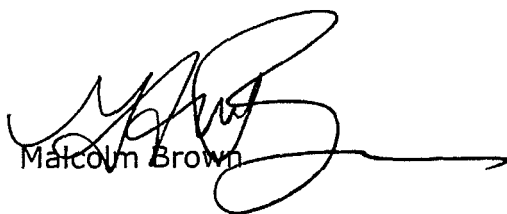
I am following up on your discussion with Minister Goodale in which you agreed to Chair the Canadian Firearms Advisory Committee (CFAC). First, let me confirm that in accordance with the Treasury Board *Special Travel Authorities*, you are entitled to travel Business Class when attending meetings. Taxi and parking expenditures will be reimbursed based on the honour system. The CFAC secretariat will assist you with the remittance of claims and reimbursement of other expenses incurred for the meetings.

In order to address CFAC security requirements, I would request that you please complete the highlighted sections in the attached Personnel Screening Consent and Authorization Form.

Also, your confirmation of the attached Terms of Reference for CFAC, which set out the purpose and structure of the committee, as well as guidelines on conflict of interest and security clearance, is appreciated.

I would appreciate if you could return, at your earliest convenience, the Personnel Screening Consent and Authorization Form as well as the signed Terms of Reference, to my officials. If you have any questions, do not hesitate to contact me or the secretariat official, Benjamin Gallant at **benjamin.gallant@canada.ca** or by telephone at 613-998-0096.

Yours sincerely,



Malcolm Brown

Enclosures: (2)

PROTECTED (when completed)

PERSONNEL SCREENING, CONSENT AND AUTHORIZATION FORM

OFFICE USE ONLY		
Reference number	Department/Organization number	File number
	60	1380-

NOTE: For Privacy Act Statement refer to Section C of this form for completion instructions refer to attached instructions. Form must be typed.

A ADMINISTRATIVE INFORMATION (To be completed by the Authorized Departmental/Agency/Organizational Official)

<input type="checkbox"/> New	<input type="checkbox"/> Update	<input type="checkbox"/> Upgrade	<input type="checkbox"/> Transfer	<input type="checkbox"/> Supplemental	<input type="checkbox"/> Re-activation
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The requested level of reliability/security check(s)

☐ Reliability Status ☐ Level I (CONFIDENTIAL) ☐ Level II (SECRET) ☐ Level III (TOP SECRET)

☐ Other _____

PARTICULARS OF APPOINTMENT/ASSIGNMENT/CONTRACT

☐ Indeterminate ☐ Term ☐ Contract ☐ Industry ☐ Other (specify secondment, assignment, etc.) _____

Justification for security screening requirement

Position/Competition/Contract number	Title	Group/Level (Rank if applicable)	
Employee ID number/PRI/Rank and Service number (if applicable)	If term or contract, indicate duration period	From	To
Name and address of department / organization / agency Public Safety Canada 269 Laurier Avenue West Ottawa, Ontario K1A 0P8	Name of official	Telephone number ()	Facsimile number ()

B BIOGRAPHICAL INFORMATION (To be completed by the applicant)

Surname (Last name)	Full given names (no initials) underline or circle usual name used	Family name at birth
All other names used (i.e. Nickname)	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth Y M D
	Country of birth	Date of entry into Canada if born outside Canada Y M D

RESIDENCE (provide addresses for the last five years, starting with the most current)

Day time telephone number ()

E-mail address

1	Apartment number	Street number	Street name	Civic number (if applicable)	From Y M	To present
	City	Province or state	Postal code	Country	Telephone number ()	
2	Apartment number	Street number	street name	Civic number (if applicable)	From Y M	To Y M
	City	Province or state	Postal code	Country	Telephone number ()	

Have you previously completed a Government of Canada security screening form? ☐ Yes ☐ No

If yes, give name of employer, level and year of screening. _____ Y

CRIMINAL CONVICTIONS IN AND OUTSIDE OF CANADA (see instructions)

Have you been convicted of a criminal offence for which you have not been granted a pardon? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, give details. (charge(s), name of police force, city, province/state, country and date of conviction) τ
Charge(s)	Name of police force
Province/State	Country
	City
	Date of conviction Y M D

PERSONNEL SCREENING, CONSENT AND AUTHORIZATION FORM

PROTECTED (when completed)

Surname	Date of birth
	<div style="display: flex; justify-content: space-around;"> YMD </div> <div style="display: flex; justify-content: space-around;"> <div style="border-bottom: 1px solid black; width: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px;"></div> </div>

C CONSENT AND VERIFICATION (To be completed by the applicant and authorized Departmental/Agency/Organizational Official)

Information (See instructions)	Applicant's initials	Name of official (print)	Official's initials	Official's Telephone number
1. <input type="checkbox"/> Date of birth, address, education, professional qualifications, employment history, personal character references				()
2. <input type="checkbox"/> Criminal record check				()
3. <input type="checkbox"/> Credit check (financial assessment, including credit records check)				()
4. <input type="checkbox"/> Loyalty (security assessment only)				
5. <input type="checkbox"/> Other (specify, see instructions)				()

The Privacy Act Statement

The information on this form is required for the purpose of providing security screening assessments. It is collected under the authority of the Security Policy of the Government of Canada and is protected by the provisions of the Privacy Act in institutions which are covered by the Privacy Act. Its collection is mandatory. A refusal to provide information will lead to a review of whether the person is eligible to hold the position or perform the contract that is associated with this Personnel Screening Request. The information is stored in standard employee banks PSE 909 for security clearances, PSE 921 for reliability screening in all government agencies, except the Department of National Defence which uses DND/PPE 834 and the RCMP which uses CMP PPU 065. Information related to security assessments is also stored in the CSIS Personal Information Bank SIS PPU 005.

This consent form will become invalid when the applicant no longer requires a reliability status and/or security clearance.

NOTE: Unless cancelled in writing by the applicant to the authorized security official, this consent form shall be valid for conducting the specified checks and/or investigation, including subsequent updating requirements of the Government Security Policy.

I, the undersigned, do consent to the disclosure of the preceding information and its subsequent verification to the Government of Canada, the use of my photograph for identification purposes and the release of a copy of Section C of this form if required.

Signature

Date (Y/M/D)

D REVIEW (To be completed by the Authorized Departmental/Agency/Organizational Official responsible for ensuring the completion of sections A, B and C)

Name and title	Telephone number
Address	Facsimile number

E APPROVAL (To be completed by the Authorized Departmental/Agency/Organizational Security Official only)

I, the undersigned, as the authorized security official, do hereby approve the following level of screening.

Reliability Status

☐ Approval Reliability Status
 ☐ Not approved

Sylvie McCartney, Director, Administration and Security/Departmental Security Officer

Name and title

Signature Date (Y/M/D)

Security Clearance (if applicable)

☐ Level I
 ☐ Level II
 ☐ Level III
 ☐ Not recommended

Sylvie McCartney, Director, Administration and Security/Departmental Security Officer

Name and title

Signature Date (Y/M/D)

Comments

PHOTO
(for Level III T.S.,
and/or upon request
-see instructions)

INSTRUCTIONS FOR PERSONNEL SCREENING CONSENT AND AUTHORIZATION FORM TBS/SCT 330-23E (Rev. 2002/02)

Once completed, this form shall be safeguarded and handled at the level of Protected A.

General:

If space allotted in any portion is insufficient please use separate sheet using same format.

1. Section A (Administrative Information) Authorized Departmental/Agency/Organizational Official

The Official, based on instructions issued by the Departmental Security Officer, may be responsible for determining, based on five year background history, what constitutes sufficient verification of personal data, educational and professional qualifications, and employment history. References are to be limited to those provided on the application for employment or equivalent forms.

SUPPLEMENTAL INFORMATION REQUIREMENTS

Persons who presently hold a SECURITY CLEARANCE and subsequently marry, remarry or commence a common-law partnership, in addition to having to update sections of the Security Clearance Form (TBS/SCT 330-60), are required to submit an original Personnel Screening, Consent and Authorization Form, with the following parts completed:

Part A - As set forth in each question

Part B - As set forth in each question, excluding CRIMINAL CONVICTIONS IN AND OUTSIDE OF CANADA.

Part C - Applicant's signature and date only are required

"Other". This should be used to identify if the security screening is for Site Access, NATO, SIGINT etc.

2. Section B (Biographical Information)

To be completed by the applicant. If more space is required use a separate sheet of paper (1226-MS-177E). Each sheet must be signed.

Country of Birth - For "NEW" requests, if born abroad of Canadian parents, please provide a copy of your Certificate of Registration of Birth Abroad. If you arrived in Canada less than five years ago, provide a copy of the Immigration Visa, Record of Landing document or a copy of passport.

- List only criminal convictions for which a pardon has NOT been granted. Include on a separate attached sheet of paper (1226-MS-177E), if more than one conviction. Applicant must include those convictions outside Canada.

- Offences under the National Defence Act are to be included as well as convictions by courts-martial are to be recorded.

3. Section C (Consent and Verification)

A copy of Section "C" may be released to institutions to provide acknowledgement of consent.

Criminal record checks (fingerprints may be required) and credit checks are to be arranged through the Departmental Security Office or the delegated Officer.

Consent: may be given only by an applicant who has reached the age of majority, otherwise, the signature of a parent or guardian is mandatory.

The age of majority is:

19 years in NFLD., N.S., N.B., B.C., Yukon, Northwest Territories and Nunavut;

18 years in P.E.I., Que., Ont., Man., Sask. and Alta.

The applicant will provide initials in the "applicant's initials box".

The official who carried out the verification of the Information will print their name, insert their initials and telephone number in the required space.

- Reliability Screening (for all types of screening identified within Section A): complete numbers 1 and 2 and 3 if applicable.

- Security Clearance (for all types of screening identified within Section A): complete numbers 1 to 4 and 5 where applicable.

- Other: number 5 is used only where prior Treasury Board of Canada Secretariat approval has been obtained.

4. Section D (Review)

To be completed by authorized Departmental/Agency/Organizational Official who is responsible for ensuring the completion of sections A to C as requested.

5. Section E (Approval)

Authorized Departmental/Agency/Organizational Security Official refers to the individuals as determined by departments, agencies, and organizations that may verify reliability information and/or approve/not approve reliability status and/or security clearances. Approved Reliability Status and Level I, II and III, as well as the signature of the authorized security official or manager are added for Government of Canada use only. Applicants are to be briefed, acknowledge, and be provided with a copy of the "Security Screening Certificate and Briefing Form (TBS/SCT 330-47)".

Note: Private sector organizations do not have the authority to approve any level of security screening.

Photographs: Departments/Agencies/Organizations are responsible for ensuring that three colour photographs of passport size are attached to the form for the investigating agency. Maximum dimensions are 50mm x 70mm and minimum are 43mm x 54mm. The face length from chin to crown of head must be between 25mm x 35mm. The photographs must be signed by the applicant and an authorized security official. The photographs must have been taken within the last six months. It is required for new or upgrade Level III security clearances for identification of the applicant during the security screening investigation by the investigating agency. The investigating agency may in specific incidents request a photograph for a Level I or II clearances when an investigation is required.

Canadian Firearms Advisory Committee

Terms of Reference

PURPOSE

To advise the Minister of Public Safety on pragmatic measures to reform Canada's firearms policies, laws and regulations to ensure a modernized firearms regime that will keep Canadians safe.

COMPOSITION

The Committee will consist of up to 15 members. It will include individuals who are civilian firearms users, knowledgeable law enforcement officers, public health advocates, representatives from women's groups, and members of the legal community.

Members serve in their own right and not as representatives or delegates of their host organization. Consequently, substitutes will not be accepted.

Public Safety Canada may invite observers from appropriate government departments and agencies as well as subject matter experts to support a specific agenda item under discussion. Public Safety Canada will serve as the Secretariat for the Committee.

A representative of the RCMP Canadian Firearms Program will sit on the Committee as an ex-officio member.

The Minister will appoint two members to serve as both Chair and Vice-Chair, respectively, of the Committee. The Chair will serve as the Committee's spokesperson. The Vice-Chair will serve in the capacity of Chair, if the Chair is unable to carry out his/her functions.

CONFLICT OF INTEREST

Any member participating in this committee in his or her own personal capacity agrees for the duration of his or her term as member of this committee not to:

1. Participate in any contractual process, competitive or otherwise, involving Public Safety Canada;
2. Apply for or accept receipt of any monies obtained through a Grant or Contribution Agreement involving Public Safety Canada; and
3. Engage directly or indirectly in any lobbying activities or work as a lobbyist in any capacity on behalf of any entity making submissions or representation to the Government of Canada.

TERMS OF APPOINTMENT

Under the authority provided for in section 6 of the *Department of Public Safety and Emergency Preparedness Act*, the Minister is empowered to establish advisory and other committees and provide for their membership, duties, functions, and operation. The committees serve at the Minister's pleasure, and the Minister may at any time:

- extend the service of members of a Committee;
- appoint new members to the Committee;
- remove members from the Committee; or
- disband a Committee.

Each of the Canadian Firearms Advisory Committee members will be appointed by the Minister and will serve on the Committee during pleasure for such term not exceeding two years. Violation of these terms and conditions will be grounds for immediate removal from the Committee. Members may also be removed from the Committee at any time at the Minister's sole discretion. Members whose tenure has expired may be eligible for re-appointment.

In order to enhance the effectiveness of their work, all members will undergo the background checks required to receive a security clearance of Enhanced Reliability as per the Government Security Policy.

LOCATION AND FREQUENCY OF MEETINGS

Meetings will be held in Ottawa or as decided by the Minister. The frequency of meetings will be determined by the Minister. It is anticipated that there will be at least one in-person meeting per year.

Subcommittees or working groups may be formed as necessary. The input of Committee members may be sought by the Minister's Office or other Government officials as required.

Members have access to teleconference services provided by Public Safety Canada to facilitate their planning and to hold subcommittee or working group meetings.

AGENDAS AND MATERIALS

The agenda will be determined by the Minister, while including the opportunity for members to identify emerging issues in the firearms regime. The agenda, and any required documentation, will be distributed to Members one week prior to the meeting.

All documentation prepared by Public Safety Canada will be available in both official languages and all members are invited to express themselves in the official language of their choice.

The Committee will be responsible for preparing a record of discussion after each meeting.

COMMUNICATIONS

In order to allow for frank and open discussion of important issues, there will be no public communication regarding deliberations of the Committee. No member, other than the Chair or Vice-Chair when acting in the Chair's capacity, may speak to the media on behalf of the Committee. Members who choose to speak to the media as part of a bona fide occupational requirement must make clear that they are speaking for themselves or their employer, and not on behalf of the Committee.

REIMBURSEMENT

Committee members are entitled to reimbursement for reasonable travel expenses in accordance with Treasury Board policy. Expenses will be listed in the Letter of Agreement sent to members prior to each meeting.

Members are not remunerated for services rendered.

I APPROVE THE ABOVE MENTIONED TERMS OF REFERENCE

The Honourable John C. (Jack) Major

Date: _____

TAB B

Special Travel Authorities

6. Executive Group

6.1 General

1. The Executive Group includes EXs (but not those in "equivalent" occupational groups or in acting positions) as well as employees in the following groups and levels and above:
 - **GX, LA-2, Sub-level B; LA-3, Sub-levels A, B and C; MD-MOF-4 and 5 exclusions; MD-MSP-3; PM-MCO-4; DS-7A, 7B and 8 exclusions; and**
 - Governor-in-Council Appointees whose terms of travel are not otherwise specified on appointment.
2. The above-mentioned groups are subject to the terms and conditions of the *Travel Directive*. In addition, during normal business trips away from the vicinity of the headquarters area (excluding weekends home, extended travel, relocations and expenses related to guests, which automatically fall under hospitality), the following flexibility apply.

6.2 Meals

1. Claims may include the daily meal allowances or actual and reasonable meal expenses based on receipts. When actual expenses are claimed for a given meal (based on receipts), meal allowances are applicable to other meals purchased that day (and no receipts are required).
2. Actual meal expenses shall not include alcohol, costs associated with guests or co-workers, or the additional cost of room service, which is to be identified by the claimant. Employees must submit the actual bill for their own meal, rather than claim a bill that covers a number of people, except under the *Hospitality Policy*.

6.3 Incidentals

1. The incidental allowance covers such items as laundry, dry cleaning, gratuities, a daily newspaper, luggage depreciation over the duration of a trip, even though a particular expense may be higher on a given day.
2. Whenever actual and reasonable expenses are claimed, the Travel Expense Claim must include a brief statement describing why the meal or incidental allowances were inadequate under the specific circumstances.
3. The incidental allowance is cumulative. For example, with respect to laundry and dry cleaning costs, even though such expenses are unlikely to occur before day three, the allowance is provided on a daily basis so that when a dry cleaning expense is incurred, the employee has the necessary funds to cover the cost.

4. Actual incidental costs may be claimed in unusual circumstances. However, if one decides to claim actual incidental costs instead of the pre-determined incidental allowance, then all incidental expenses reimbursements incurred on that trip will be on the basis of receipts.
5. It is recommended that the claims of employees who qualify under the Executive Group be flagged for easy retrieval should the Treasury Board Secretariat request an internal audit.

6.4 Taxis and parking

On overnight business trips away from the vicinity of the headquarters area, actual expenses may be claimed for taxis and parking, based on the honour system (without receipts). Receipts may be submitted if preferred.

6.5 Hotels

The *Accommodation and Car Rental Directory* no longer lists properties on white or green pages. Accommodations are now listed by the equivalent, as within the city rate limit or above the city rate limit. As a result of changes from the Budget of February 25, 1992, accommodation above the city limit rate must be justified on the travel claim. Selection of such properties should be because it is cost-effective or because exceptional circumstances warrant.

6.6 Calls home

1. For travel in Canada and continental USA, home communication is included in the new revised incidental expense allowance.
2. For international travel, the regular telephone provisions of the *Travel Directive* apply when inter-city authorization codes are not provided or cannot be used because cities are not linked to this network, as is often the case for overseas travel.
3. When inter-city authorization codes are provided and may be used, executives should use them and not separately claim the cost of telephone calls home. Executives are asked to exercise discretion in their use of this facility as to the frequency and duration of calls home.

6.7 Business class air

1. The February 25, 1992 Budget specified that Deputy Heads will manage a reduction in the use of business class travel. The reduction refers to air travel outside the terms of article 3.4.11 of the *Travel Directive* which is covered by a collective agreement. It includes travel by the Executive Group, Governor-in-Council appointees, and other situations where business class could be individually authorized.

2. The Treasury Board authorized the use of business class air travel for trips of 850 air kilometres or more one way by the following groups and levels, and above:

o outside the NCR: EX-1, LA-2A, PM-MCO 4, GC3 and GCQ3;

- **in the National Capital Region:** by EX-2, GX, LA-2B, excluded MD-MOF-4, MD-MSP-3, DS-7A, GC4 and GCQ4 as well as to equivalent senior RCMP and military personnel.

Note:

- first class travel was eliminated by Cabinet direction on February 25, 1992;
- upgrades to business class do not apply for relocations and weekend travel home (when returning to the duty travel location immediately following the weekend);
- where business or executive class is unavailable, economy (or reduced) fares are to be used. This authority does not provide for the reimbursement of first class air travel;
- this authority does not entitle persons accompanying the above to upgrade their fare at the employer's cost.

<http://www.tbs-sct.gc.ca/psm-fpfm/pay-remuneration/travel-deplacements/sta-asv-eng.asp>

TAB C

Canadian Firearms Advisory Committee

Terms of Reference

PURPOSE

To advise the Minister of Public Safety on pragmatic measures to reform Canada's firearms policies, laws and regulations to ensure a modernized firearms regime that will keep Canadians safe.

COMPOSITION

The Committee will consist of up to 15 members. It will include individuals who are civilian firearms users, knowledgeable law enforcement officers, public health advocates, representatives from women's groups, and members of the legal community.

Members serve in their own right and not as representatives or delegates of their host organization. Consequently, substitutes will not be accepted.

Public Safety Canada may invite observers from appropriate government departments and agencies as well as subject matter experts to support a specific agenda item under discussion. Public Safety Canada will serve as the Secretariat for the Committee.

A representative of the RCMP Canadian Firearms Program will sit on the Committee as an ex-officio member.

The Minister will appoint two members to serve as both Chair and Vice-Chair, respectively, of the Committee. The Chair will serve as the Committee's spokesperson. The Vice-Chair will serve in the capacity of Chair, if the Chair is unable to carry out his/her functions.

CONFLICT OF INTEREST

Any member participating in this committee in his or her own personal capacity agrees for the duration of his or her term as member of this committee not to:

1. Participate in any contractual process, competitive or otherwise, involving Public Safety Canada;
2. Apply for or accept receipt of any monies obtained through a Grant or Contribution Agreement involving Public Safety Canada; and
3. Engage directly or indirectly in any lobbying activities or work as a lobbyist in any capacity on behalf of any entity making submissions or representation to the Government of Canada.

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Under the authority provided for in section 6 of the *Department of Public Safety and Emergency Preparedness Act*, the Minister is empowered to establish advisory and other committees and provide for their membership, duties, functions, and operation. The committees serve at the Minister's pleasure, and the Minister may at any time:

- extend the service of members of a Committee;
- appoint new members to the Committee;
- remove members from the Committee; or
- disband a Committee.

Each of the Canadian Firearms Advisory Committee members will be appointed by the Minister and will serve on the Committee during pleasure for such term not exceeding two years. Violation of these terms and conditions will be grounds for immediate removal from the Committee. Members may also be removed from the Committee at any time at the Minister's sole discretion. Members whose tenure has expired may be eligible for re-appointment.

In order to enhance the effectiveness of their work, all members will undergo the background checks required to receive a security clearance of Enhanced Reliability as per the Government Security Policy.

LOCATION AND FREQUENCY OF MEETINGS

Meetings will be held in Ottawa or as decided by the Minister. The frequency of meetings will be determined by the Minister. It is anticipated that there will be at least one in-person meeting per year.

Subcommittees or working groups may be formed as necessary. The input of Committee members may be sought by the Minister's Office or other Government officials as required.

Members have access to teleconference services provided by Public Safety Canada to facilitate their planning and to hold subcommittee or working group meetings.

AGENDAS AND MATERIALS

The agenda will be determined by the Minister, while including the opportunity for members to identify emerging issues in the firearms regime. The agenda, and any required documentation, will be distributed to Members one week prior to the meeting.

All documentation prepared by Public Safety Canada will be available in both official languages and all members are invited to express themselves in the official language of their choice.

The Committee will be responsible for preparing a record of discussion after each meeting.

COMMUNICATIONS

In order to allow for frank and open discussion of important issues, there will be no public communication regarding deliberations of the Committee. No member, other than the Chair or Vice-Chair when acting in the Chair's capacity, may speak to the media on behalf of the Committee. Members who choose to speak to the media as part of a bona fide occupational requirement must make clear that they are speaking for themselves or their employer, and not on behalf of the Committee.

REIMBURSEMENT

Committee members are entitled to reimbursement for reasonable travel expenses in accordance with Treasury Board policy. Expenses will be listed in the Letter of Agreement sent to members prior to each meeting.

Members are not remunerated for services rendered.

I APPROVE THE ABOVE MENTIONED TERMS OF REFERENCE

Name of Committee Member

Signature of Committee Member

Date: _____

Community Safety and Countering Crime Branch
Secteur de la sécurité communautaire et de la
réduction du crime

*This file is a copy
the Memo prepared for
the Minister previously.*

Routing Slip / Bordereau d'acheminement

CCM File No / No de dossier CCM : PS-008911

DRAGON / RDIMS / SGDDI : 1869281

ADM's Quality Control / Contrôle de qualité du cabinet du SMA : _____

<u>Title / Titre :</u> LETTER TO THE HONOURABLE JOHN. C. (JACK) MAJOR CANADIAN FIREARMS ADVISORY COMMITTEE		<u>ACTION REQUIRED /</u> <u>MESURES À PRENDRE</u>		
Name / Nom	Date	Initials / Initiales	Approval or signature / Approbation ou signature (via)	Information (cc)
Originator / Auteur Ben Gallant	06/15/16	BG.	<input type="checkbox"/>	<input type="checkbox"/>
Manager / Gestionnaire Josée Thibault	June 5/16	JTH	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director / Directeur Alain Paquet			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director General / Directeur général Annie Leblanc			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Audit Executive / Dirigeant principal de la vérification Denis Gorman			<input type="checkbox"/>	<input type="checkbox"/>
Director General Communications / Directeur général des communications Jamie Tomlinson			<input type="checkbox"/>	<input type="checkbox"/>
Executive Director & Senior General Counsel LS / Directeur exécutif et Avocat général principal SJ Michael Sousa			<input type="checkbox"/>	<input type="checkbox"/>
Cabinet Affairs Paul MacKinnon			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister CSCCB / Sous-ministre adjointe SSCRC Kathy Thompson	15/6/16	CT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Financial Officer and Assistant Deputy Minister CMB / Dirigeant principal des finances et Sous-ministre adjoint SGM Mark Perlman			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister EMPB / Sous-ministre adjointe SGUP Lori MacDonald			<input type="checkbox"/>	<input type="checkbox"/>
Senior Assistant Deputy Minister NCSB / Sous-ministre adjointe principale SSCN Monik Beauregard			<input type="checkbox"/>	<input type="checkbox"/>
Associate Deputy Minister / Sous-ministre déléguée Gina Wilson			<input type="checkbox"/>	<input type="checkbox"/>
Deputy Minister / Sous-ministre Malcolm Brown			<input type="checkbox"/>	<input type="checkbox"/>
Minister / Ministre The Honourable / L'honorable Ralph Goodale			<input type="checkbox"/>	<input type="checkbox"/>

CONSULTATION

	Group / Groupe			
Consulted during development of draft materials (Yes/No) Consulté au cours de l'élaboration des documents (Oui / Non)				
Incorporated feedback (Yes/No) Commentaires incorporés				
Shared final version (Yes/No) Version finale partagée				
Notes				

Pages 552 to / à 553

are duplicates

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TAB 1

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

Mr. Paul Pageau

Ottawa, Ontario

Dear Mr. Pageau:

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

The purpose of the Committee is to provide advice on pragmatic measures to reform Canada's firearms policies, laws, and regulations to ensure an up-to-date firearms regime that will keep Canadians safe. Your expertise will assist the Committee in achieving this goal. You will find attached to this letter the Committee's Terms of Reference which sets out its purpose and structure as well as guidelines on conflict of interest and security clearance (**Annex A**).

Your participation on the Committee will be on a pro bono basis, for which the Government is grateful. However, out-of-pocket expenses for traveling and accommodations will be reimbursed as per Treasury Board guidelines. As the Secretariat, Public Safety Canada will assist you with the remittance of claims and reimbursement of expenses incurred for the meetings, which will be held in Ottawa. It is anticipated that there will be approximately two face-to-face meetings a year. The Committee will be comprised of up to 10 members.

- 2 -

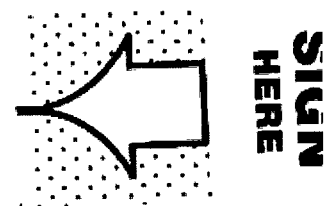
In order to address the Committee's security requirements, it is requested that you please complete the highlighted sections in the attached Personnel Screening Consent and Authorization Form (**Annex B**) and sign the Committee's Terms of Reference (**Annex A**). You will find enclosed an example of a completed security screening form for your reference (**Annex C**).

Additionally, in order to meet Public Safety Canada's internal security requirements, you will be required to have your fingerprints taken. Please present the attached letter and fingerprint form (**Annex D**) to the nearest RCMP Division HQ, RCMP Detachment, or Canadian Corps of Commissionaires for this purpose. Public Safety Canada can assist you with determining the closest location. Please be advised that a fee of approximately \$50.00 to \$100.00 will be charged for the fingerprinting. The fee will be reimbursed by the Public Safety Canada Secretariat upon receipt of your invoice, which can be submitted electronically.

I would appreciate if you could return, at your earliest convenience, the completed Personnel Screening Consent and Authorization Form and the signed Terms of Reference. These items may be returned via the attached pre-addressed envelope. If you have any questions, please do not hesitate to contact me. For any assistance with the forms, please contact the Public Safety Canada Secretariat official, Benjamin Gallant, at **benjamin.gallant@canada.ca** or by telephone at 613-998-0096.

Once your documentation is received, you will be contacted about the timing and agenda for the first meeting of the Committee. I thank you very much for accepting this role that will make an important contribution to Canadian public policy.

Yours sincerely,



The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0T8

Ms. Suzanne Jackson

[REDACTED]
Toronto, Ontario [REDACTED]

Dear Ms. Jackson:

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

The purpose of the Committee is to provide advice on pragmatic measures to reform Canada's firearms policies, laws, and regulations to ensure an up-to-date firearms regime that will keep Canadians safe. Your expertise will assist the Committee in achieving this goal. You will find attached to this letter the Committee's Terms of Reference which sets out its purpose and structure as well as guidelines on conflict of interest and security clearance (**Annex A**).

Your participation on the Committee will be on a pro bono basis, for which the Government is grateful. However, out-of-pocket expenses for traveling and accommodations will be reimbursed as per Treasury Board guidelines. As the Secretariat, Public Safety Canada will assist you with the remittance of claims and reimbursement of expenses incurred for the meetings, which will be held in Ottawa. It is anticipated that there will be approximately two face-to-face meetings a year. The Committee will be comprised of up to 10 members.

- 2 -

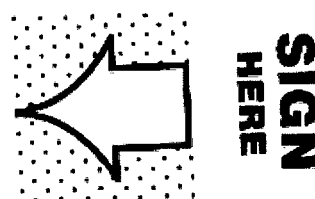
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Yours sincerely,



The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

Mr. James E. Couch

Corman Place, Saskatchewan

Dear Mr. Couch:

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

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Canada

- 2 -

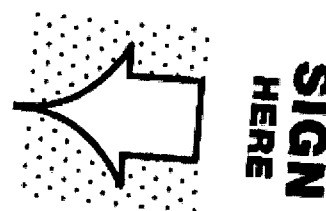
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Yours sincerely,



The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P5

Ms. Paulette Senior

Pickering, Ontario

Dear Ms. Senior:

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

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Your participation on the Committee will be on a pro bono basis, for which the Government is grateful. However, out-of-pocket expenses for traveling and accommodations will be reimbursed as per Treasury Board guidelines. As the Secretariat, Public Safety Canada will assist you with the remittance of claims and reimbursement of expenses incurred for the meetings, which will be held in Ottawa. It is anticipated that there will be approximately two face-to-face meetings a year. The Committee will be comprised of up to 10 members.

- 2 -

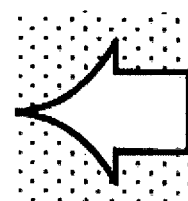
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I would appreciate if you could return, at your earliest convenience, the completed Personnel Screening Consent and Authorization Form and the signed Terms of Reference. These items may be returned via the attached pre-addressed envelope. If you have any questions, please do not hesitate to contact me. For any assistance with the forms, please contact the Public Safety Canada Secretariat official, Benjamin Gallant, at **benjamin.gallant@canada.ca** or by telephone at 613-998-0096.

Once your documentation is received, you will be contacted about the timing and agenda for the first meeting of the Committee. I thank you very much for accepting this role that will make an important contribution to Canadian public policy.

Yours sincerely,



**SIGN
HERE**

The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0G6

Dear [REDACTED]

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

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- 2 -

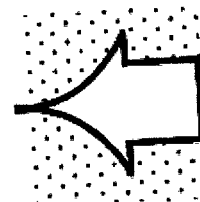
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Yours sincerely,



**SIGN
HERE**

The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

Mr. Ron Bonnett

Bruce Mines, Ontario

Dear Mr. Bonnett:

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

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- 2 -

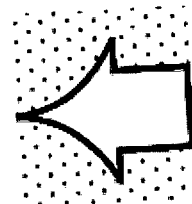
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Yours sincerely,



**SIGN
HERE**

The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

*Address to be
confirmed.*

Ms. Nathalie Provost
Address
Montreal, Quebec Postal Code

Dear Ms. Provost:

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

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- 2 -

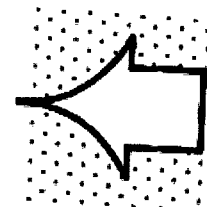
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Once your documentation is received, you will be contacted about the timing and agenda for the first meeting of the Committee. I thank you very much for accepting this role that will make an important contribution to Canadian public policy.

Yours sincerely,



**SIGN
HERE**

The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

*Address to be
Completed*

Mr. Clive Weighill
Address
Ottawa, Ontario Postal Code

Dear Mr. Weighill:

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

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- 2 -

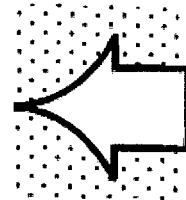
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Once your documentation is received, you will be contacted about the timing and agenda for the first meeting of the Committee. I thank you very much for accepting this role that will make an important contribution to Canadian public policy.

Yours sincerely,



**SIGN
HERE**

The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Minister of Public Safety



Ministre c

Ottawa, Canada K1A 0P6

Mr./Ms. Name

Address

City, Province Postal Code

To be personalized
Once a Vice-Chair
is confirmed

Dear Mr./Ms. Name:

I want to thank you for your willingness to assume the role of Vice-Chair on the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

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Canada

- 2 -

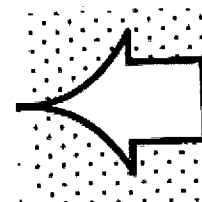
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Once your documentation is received, you will be contacted about the timing and agenda for the first meeting of the Committee. I thank you very much for accepting this role that will make an important contribution to Canadian public policy.

Yours sincerely,



**SIGN
HERE**

The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

TAB A

Pages 574 to / à 576

are duplicates

sont des duplicatas

TAB B

Pages 578 to / à 580

are duplicates

sont des duplicatas

TAB C

Pages 582 to / à 584

are duplicates

sont des duplicatas

TAB D



Public Safety Sécurité publique
Canada Canada

Deputy Minister Sous-ministre

Ottawa, Canada
K1A 0P8

August 22, 2016

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED]

In order to meet Public Safety Canada's internal security requirements for a **Reliability Status** you are required to have your fingerprints taken. We request that you present the attached letter and fingerprint form to the nearest RCMP Division HQ/Detachment or Canadian Corps of Commissioners for this purpose. Enclosed for your convenience please find a listing of all the RCMP Division HQ/Detachments in your area.

Thank you for your assistance in this matter. Please do not hesitate to contact me if you have any questions or concerns.

Regards,

Ramona Beck
Personnel Security Assistant
Public Safety Canada
269 Laurier Ave West
13A-1300
Ottawa, Ontario K1A 0P8
613-990-8062

*Please note that this
document is a standard
approved template used by
PS Security. Each member
will received a personalized
letter.*



Public Safety Sécurité publique
Canada Canada

Deputy Minister Sous-ministre

Ottawa, Canada
K1A 0P8

August 22nd, 2016

File No.: 7100-008300

RCMP Division HQ/Detachment or Canadian Corp of Commissionaires
Subject: Fingerprints

To Whom it May Concern:

In order to meet Public Safety Canada's internal security requirements, [REDACTED] is required to be fingerprinted. Since [REDACTED] will not be employed within the National Capital Region, they have been requested to present this package to the appropriate RCMP Division HQ/Detachment or Canadian Corp of Commissionaires for this purpose. It would be greatly appreciated if you could forward the electronic results to:

Public Safety Canada
ORI Number: ON 80356

If they are being sent through the mail, please have them forwarded to the below addressee:

Ramona Beck
Security Officer | Agente de sécurité
Public Safety Canada | Sécurité publique Canada
269 Laurier Avenue, 13th Floor
Ottawa Ontario K1A 0P8

Thank you for your assistance in this matter. Please do not hesitate to contact me should you have any questions or concerns.

Regards,

Ramona Beck
Personnel Security Assistant
Public Safety Canada
269 Laurier Ave West
13A-1300
Ottawa, Ontario K1A 0P8
613-990-8062

Canada



Community Safety and Countering Crime Branch
Secteur de la sécurité communautaire et de la
réduction du crime

Routing Slip / Bordereau d'acheminement

CCM File No / No de dossier CCM : PS-011705

DRAGON / RDIMS / SGDD1 : 1905921, 140 0006

ADM's Quality Control / Contrôle de qualité du cabinet du SMA :

**REÇU AU BUREAU
DU SM**

SEP 01 2016

**RECEIVED IN
DM'S OFFICE**

SEP 1 16 10:53

Title / Titre : CFAC - Letter from the Minister		ACTION REQUIRED / MESURES À PRENDRE		
Name / Nom	Date	Initials / Initiales	Approval or signature / Approbation ou signature (via)	Information (cc)
Originator / Auteur Benjamin Gallant	9/5/16	A.G.	<input type="checkbox"/>	<input type="checkbox"/>
Manager / Gestionnaire Josée Thibault			<input type="checkbox"/>	<input type="checkbox"/>
Director / Directeur Alain Paquet	3/8/16		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director General / Directeur général Annie LeBlanc	10.02.16	AL	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Audit Executive / Dirigeant principal de la vérification Denis Gorman			<input type="checkbox"/>	<input type="checkbox"/>
Director General Communications / Directeur général des communications Jamie Tomlinson			<input type="checkbox"/>	<input type="checkbox"/>
Executive Director & Senior General Counsel LS / Directeur exécutif et Avocat général principal SJ Michael Sousa			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister PACB / Sous-ministre adjoint SACP Paul MacKinnon			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister CSCCB / Sous-ministre adjointe SSCRC Kathy Thompson	2/4/16	KT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Financial Officer and Assistant Deputy Minister CMB / Dirigeant principal des finances et Sous-ministre adjoint SGM Mark Perlman			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister EMPB / Sous-ministre adjointe SGUP Lori MacDonald			<input type="checkbox"/>	<input type="checkbox"/>
Senior Assistant Deputy Minister NCSB / Sous-ministre adjointe principale SSCN Monik Beauregard			<input type="checkbox"/>	<input type="checkbox"/>
Associate Deputy Minister / Sous-ministre déléguée Gina Wilson	8/24/16		<input type="checkbox"/>	<input type="checkbox"/>
Deputy Minister / Sous-ministre Malcolm Brown			<input type="checkbox"/>	<input type="checkbox"/>
Minister / Ministre The Honourable / L'honorable Ralph Goodale			<input type="checkbox"/>	<input type="checkbox"/>

CONSULTATION

	Group / Groupe		
Consulted during development of draft materials (Yes/No) Consulté au cours de l'élaboration des documents (Oui / Non)	n/a		
Incorporated feedback (Yes/No) Commentaires incorporés	n/a		
Shared final version (Yes/No) Version finale partagée	n/a		
Notes			000588



Public Safety Sécurité publique
Canada Canada

Deputy Minister Sous-ministre

Ottawa, Canada
K1A 0P8

UNCLASSIFIED

DATE: DEC 13 2016

File No.: PS-013991
RDIMS No.: 2051301

MEMORANDUM FOR THE MINISTER

**INVITATION LETTERS FOR THE MEMBERS OF THE
CANADIAN FIREARMS ADVISORY COMMITTEE**

(Signature required)

ISSUE

Your signature is requested on three official invitation letters for members of the Canadian Firearms Advisory Committee (CFAC), including the two Vice-Chairs (TAB A).

BACKGROUND

Six members have received their invitation letters to join CFAC, including the Chair, Justice Major. The security clearance for the Chair has been completed. We are in the process of completing the security clearance for Mr. Clive Weighill, Chief of the Saskatoon Police Service, and Mr. Paul Pageau, President of the Canadian Association of Emergency Physicians.

CONSIDERATIONS:

Invitation letters for Ms. Paulette Senior, President and CEO of the Canadian Women's Foundation, and the two Vice-Chairs, Ms. Lynda Kiejko, sport shooter and member of the Canadian Rio 2016 Olympic team, and Ms. Nathalie Provost, member of the Order of the White Rose and survivor of Polytechnique, are ready for your signature (TAB A).

The Committee's Terms of References have been amended to address your concerns. They have been provided to you under separate cover and must be approved prior to being sent with the invitation letters.

.../2

UNCLASSIFIED

- 2 -

RECOMMENDATIONS

It is recommended that you sign the three invitation letters that will be sent to the Committee members (TAB A).

Should you require additional information, please do not hesitate to contact me or Kathy Thompson, Assistant Deputy Minister, Community Safety and Countering Crime Branch, at 613-990-2703.



Malcolm Brown

Enclosures: (1)

I approve:

I do not approve:

Ralph Goodale, P.C., M.P.

Ralph Goodale, P.C., M.P.

Prepared by: Benjamin Gallant

TAB A

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

Ms. Paulette Senior

Pickering, Ontario

Dear Ms. Senior:

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

The purpose of the Committee is to provide advice on pragmatic measures to reform Canada's firearms policies, laws, and regulations to ensure an up-to-date firearms regime that will keep Canadians safe. Your expertise will assist the Committee in achieving this goal. You will find attached to this letter the Committee's Terms of Reference which sets out its purpose and structure as well as guidelines on conflict of interest and security clearance (**Annex A**).

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- 2 -

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Once your documentation is received, you will be contacted about the timing and agenda for the first meeting of the Committee. I thank you very much for accepting this role that will make an important contribution to Canadian public policy.

Yours sincerely,

The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

Ms. Lynda Kiejko

[REDACTED]
[REDACTED] Calgary, Alberta [REDACTED]

Dear Ms. Kiejko:

I want to thank you for agreeing to become a Vice-Chair and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

The purpose of the Committee is to provide advice on pragmatic measures to reform Canada's firearms policies, laws, and regulations to ensure an up-to-date firearms regime that will keep Canadians safe. Your expertise will assist the Committee in achieving this goal. You will find attached to this letter the Committee's Terms of Reference which sets out its purpose and structure as well as guidelines on conflict of interest and security clearance (**Annex A**).

Your participation on the Committee will be on a pro bono basis, for which the Government is grateful. However, out-of-pocket expenses for traveling and accommodations will be reimbursed as per Treasury Board guidelines. As the Secretariat, Public Safety Canada will assist you with the remittance of claims and reimbursement of expenses incurred for the meetings, which will be held in Ottawa. It is anticipated that there will be approximately two face-to-face meetings a year. The Committee will be comprised of up to 10 members.

- 2 -

In order to address the Committee's security requirements, it is requested that you please complete the highlighted sections in the attached Personnel Screening Consent and Authorization Form (**Annex B**) and sign the Committee's Terms of Reference (**Annex A**). You will find enclosed an example of a completed security screening form for your reference (**Annex C**).

Additionally, in order to meet Public Safety Canada's internal security requirements, you will be required to have your fingerprints taken. Please present the attached letter and fingerprint form (**Annex D**) to the nearest RCMP Division HQ, RCMP Detachment, or Canadian Corps of Commissioners for this purpose. Public Safety Canada can assist you with determining the closest location. Please be advised that a fee of approximately \$50.00 to \$100.00 will be charged for the fingerprinting. The fee will be reimbursed by the Public Safety Canada Secretariat upon receipt of your invoice, which can be submitted electronically.

I would appreciate if you could return, at your earliest convenience, the completed Personnel Screening Consent and Authorization Form and the signed Terms of Reference. These items may be returned via the attached pre-addressed envelope. If you have any questions, please do not hesitate to contact me. For any assistance with the forms, please contact the Public Safety Canada Secretariat official, Benjamin Gallant, at **benjamin.gallant@canada.ca** or by telephone at 613-998-0096.

Once your documentation is received, you will be contacted about the timing and agenda for the first meeting of the Committee. I thank you very much for accepting this role that will make an important contribution to Canadian public policy.

Yours sincerely,

The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Ministre de la Sécurité publique



Minister of Public Safety

Ottawa, Canada K1A 0P8

Madame Nathalie Provost

[REDACTED]
Saint-Lambert, Québec [REDACTED]

Madame Provost:

Je tiens à vous remercier d'avoir accepté le poste de vice-présidente du Comité consultatif canadien sur les armes à feu (le Comité). Tel qu'indiqué dans ma lettre du mois de novembre, le Comité aura pour principale priorité de m'aider à mener à bien le mandat qui m'a été confié par le premier ministre d'« agir pour éliminer les armes à feu et les armes d'assaut de nos rues ».

Afin de s'assurer que l'opinion des Canadiennes et des Canadiens est prise en compte dans l'exécution du programme sur les armes à feu, notre gouvernement renouvelle les membres du Comité consultatif, qui comprendra notamment des agents d'exécution de la loi, des porte-parole du domaine de la santé publique, des représentants d'associations de femmes, des civils utilisateurs d'armes à feu et des membres de la communauté juridique.

Le Comité a pour objectif de prodiguer des conseils sur des mesures pragmatiques qui viseront à réformer les politiques, les lois et les règlements sur les armes à feu en vue de bénéficier d'un régime des armes à feu à jour qui gardera la population canadienne en sécurité. Votre expertise contribuera au développement d'améliorations au cadre législatif et réglementaire canadien sur les armes à feu, qui concourt à l'atteinte de cet objectif. Vous trouverez joint à la présente lettre le mandat du Comité où sont énoncés le but et la structure de celui-ci ainsi que les lignes directrices sur les conflits d'intérêts et les autorisations de sécurité (**annexe A**).

Votre participation au sein du Comité sera bénévole, et le gouvernement vous en est reconnaissant. Cependant, les frais de voyage et d'hébergement que vous engagerez vous seront remboursés conformément aux directives du Conseil du Trésor. En sa qualité de secrétariat, Sécurité publique Canada vous aidera dans le règlement des demandes de remboursement et le remboursement des dépenses engagées pour les réunions tenues à Ottawa. Nous prévoyons tenir environ deux réunions en personne par année. Le Comité sera composé d'un maximum de dix membres.

Canada

- 2 -

Conformément aux exigences de sécurité du Comité, vous devez remplir les sections en surbrillance du Formulaire de vérification de sécurité, de consentement et d'autorisation du personnel ci-joint (**annexe B**) et signer le mandat du Comité (**annexe A**). À titre de référence, vous trouverez ci-joint un exemple de formulaire de vérification de sécurité dûment rempli (**annexe C**).

De plus, en vertu des exigences de sécurité de Sécurité publique Canada, vos empreintes digitales devront être relevées. Veuillez, à cette fin, présenter la lettre et la Formule pour les empreintes digitales ci-jointes (**annexe D**) au quartier général de la division de la GRC la plus près ou au Corps canadien des commissionnaires. Sécurité publique Canada peut vous aider à trouver l'emplacement le plus près. Veuillez noter que des frais de 50 \$ à 100 \$ environ vous seront facturés pour la prise de vos empreintes digitales, lesquels frais vous seront remboursés par le secrétariat de Sécurité publique Canada à la réception de votre facture, que vous pouvez soumettre par voie électronique.

Je vous serais reconnaissant de bien vouloir renvoyer, dans les meilleurs délais, le Formulaire de vérification de sécurité, de consentement et d'autorisation du personnel dûment rempli et le mandat signé. Vous pouvez retourner ces documents au moyen de l'enveloppe préadressée ci-jointe. Si vous avez des questions, n'hésitez pas à communiquer avec moi. Pour obtenir de l'aide en ce qui touche les formulaires, veuillez communiquer avec Benjamin Gallant, représentant du secrétariat de Sécurité publique Canada, à **benjamin.gallant@canada.ca** ou, par téléphone, au 613-998-0096.

Suivant la réception de vos documents, nous communiquerons avec vous pour vous transmettre la date, l'heure et l'ordre du jour de la première réunion du Comité. Je vous remercie énormément d'accepter ce rôle qui vous permettra d'apporter une importante contribution à la politique publique canadienne.

Veuillez agréer, Madame Provost l'expression de mes sentiments les meilleurs.

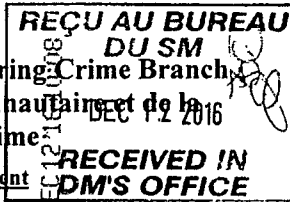
L'honorable Ralph Goodale, C.P., député

Pièces jointes (4)



Community Safety and Countering Crime Branch
Secteur de la sécurité communautaire et de la réduction du crime

Routing Slip / Bordereau d'acheminement



Letter Provost 2047547
 Letter Kiejko 2049454
 Letter Snier 1949076

CCM File No / No de dossier CCM : PS-013991

DRAGON / RDIMS / SGDDI : 2051301

ADM's Quality Control / Contrôle de qualité du cabinet du SMA :

Title / Titre : Three (3) invitation letters for CFAC Membership, including Vice-Chairs		ACTION REQUIRED / MESURES À PRENDRE		
Name / Nom	Date	Initials / Initiales	Approval or signature / Approbation ou signature (via)	Information (cc)
Originator / Auteur Ben Gallant /Christina Syme			<input type="checkbox"/>	<input type="checkbox"/>
Manager / Gestionnaire Josée Thibault	Dec 9/16	JT	<input type="checkbox"/>	<input type="checkbox"/>
Director / Directeur Alain Paquet	Dec 9/16	AP	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director General / Directeur général Annie LeBlanc	9.12.16	AL	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Audit Executive / Dirigeant principal de la vérification Denis Gorman			<input type="checkbox"/>	<input type="checkbox"/>
Director General Communications / Directeur général des communications Jamie Tomlinson			<input type="checkbox"/>	<input type="checkbox"/>
Executive Director & Senior General Counsel LS / Directeur exécutif et Avocat général principal SJ Michael Sousa			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister PACB / Sous-ministre adjoint SAPC Paul MacKinnon			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister CSCCB / Sous-ministre adjointe SSCRC Kathy Thompson	DEC 09 2016	KT	<input type="checkbox"/>	<input type="checkbox"/>
Chief Financial Officer and Assistant Deputy Minister CMB / Dirigeant principal des finances et Sous-ministre adjoint SGM Mark Perlman			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister EMPB / Sous-ministre adjointe SGUP Lori MacDonald			<input type="checkbox"/>	<input type="checkbox"/>
Senior Assistant Deputy Minister NCSB / Sous-ministre adjointe principale SSCN Monik Beauregard			<input type="checkbox"/>	<input type="checkbox"/>
Associate Deputy Minister / Sous-ministre déléguée Gina Wilson	DEC 13 2016	GW	<input type="checkbox"/>	<input type="checkbox"/>
Deputy Minister / Sous-ministre Malcolm Brown			<input type="checkbox"/>	<input type="checkbox"/>
Minister / Ministre The Honourable / L'honorable Ralph Goodale			<input type="checkbox"/>	<input type="checkbox"/>

CONSULTATION

	Group / Groupe			
Consulted during development of draft materials (Yes/No) Consulté au cours de l'élaboration des documents (Oui / Non)				
Incorporated feedback (Yes/No) Commentaires incorporés				
Shared final version (Yes/No) Version finale partagée				
Notes				

000598



Sécurité publique
Canada

Public Safety
Canada

Sous-ministre

Deputy Minister

Ottawa, Canada
K1A 0P8

Margie
Please confirm
that Ms. Lejko
has been contacted
re: Vice Chair
to the Lashby



Public Safety Sécurité publique
Canada Canada

Deputy Minister Sous-ministre

Ottawa, Canada
K1A 0P8

UNCLASSIFIED

DATE: **JAN - 6 2017**

File No.: PS-014304
RDIMS No.: 2067867

MEMORANDUM FOR THE MINISTER

**INVITATION LETTER FOR A MEMBER OF THE
CANADIAN FIREARMS ADVISORY COMMITTEE**

(Decision sought)

ISSUE

Your signature is requested should you wish to appoint [REDACTED]
[REDACTED] to the Canadian Firearms
Advisory Committee (CFAC) (TAB A).

BACKGROUND

Following discussions with your office, it was recommended that [REDACTED] be
approached regarding his interest in CFAC. [REDACTED]
[REDACTED]

By way of an update, eight members have received their invitation letters to join
CFAC, including the Chair, Justice Major. The security clearance for the Chair has
been completed. We have received the completed security clearance forms for five of
the seven other members and the process for completing their security clearances is
underway.

.../2

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- 2 -

RECOMMENDATIONS

Should you wish to appoint [REDACTED] it is recommended that you sign the invitation letter inviting him to join CFAC (TAB A).

Should you require additional information, please do not hesitate to contact me or Kathy Thompson, Assistant Deputy Minister, Community Safety and Countering Crime Branch, at 613-990-2703.



Malcolm Brown

Enclosures: (2)

I approve:

I do not approve:

Ralph Goodale, P.C., M.P.

Ralph Goodale, P.C., M.P.

Prepared by: Benjamin Gallant

TAB A

s.19(1)

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

Dear [REDACTED]

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

The purpose of the Committee is to provide advice on pragmatic measures to reform Canada's firearms policies, laws, and regulations to ensure an up-to-date firearms regime that will keep Canadians safe. Your expertise will assist the Committee in achieving this goal. You will find attached to this letter the Committee's Terms of Reference which set out its purpose and structure as well as guidelines on conflict of interest and security clearance (**Annex A**).

Your participation on the Committee will be on a pro bono basis, for which the Government is grateful. However, out-of-pocket expenses for traveling and accommodations will be reimbursed as per Treasury Board guidelines. As the Secretariat, Public Safety Canada will assist you with the remittance of claims and reimbursement of expenses incurred for the meetings, which will be held in Ottawa. It is anticipated that there will be approximately two face-to-face meetings a year. The Committee will be comprised of up to 12 members.

In order to address the Committee's security requirements, it is requested that you please complete the highlighted sections in the attached Personnel Screening Consent and Authorization Form (**Annex B**) and sign

Canada

- 2 -

the Committee's Terms of Reference (**Annex A**). You will find enclosed an example of a completed security screening form for your reference (**Annex C**).

Additionally, in order to meet Public Safety Canada's internal security requirements, you will be required to have your fingerprints taken. Please present the attached letter and fingerprint form (**Annex D**) to the nearest RCMP Division HQ, RCMP Detachment, or Canadian Corps of Commissionaires for this purpose. Public Safety Canada can assist you with determining the closest location. Please be advised that a fee of approximately \$50.00 to \$100.00 will be charged for the fingerprinting. The fee will be reimbursed by the Public Safety Canada Secretariat upon receipt of your invoice, which can be submitted electronically.

I would appreciate if you could return, at your earliest convenience, the completed Personnel Screening Consent and Authorization Form and the signed Terms of Reference. These items may be returned via the attached pre-addressed envelope. If you have any questions, please do not hesitate to contact me. For any assistance with the forms, please contact the Public Safety Canada Secretariat official, Benjamin Gallant, at **benjamin.gallant@canada.ca** or by telephone at 613-998-0096.

Once your documentation is received, you will be contacted about the timing and agenda for the first meeting of the Committee. I thank you very much for accepting this role that will make an important contribution to Canadian public policy.

Yours sincerely,

The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

TAB B

Page 606

**is withheld pursuant to section
est retenue en vertu de l'article**

19(1)

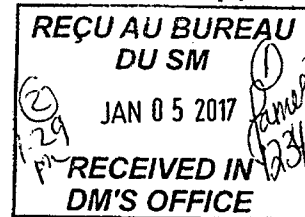
**of the Access to Information
de la Loi sur l'accès à l'information**



Community Safety and Countering Crime Branch
Secteur de la sécurité communautaire et de la réduction du crime

Routing Slip / Bordereau d'acheminement

CCM File No / No de dossier CCM : PS-014364
 DRAGON / RDIMS / SGDDI : 2067867, 2067872, 2050579
 ADM's Quality Control / Contrôle de qualité du cabinet du SMA : _____



Title / Titre		ACTION REQUIRED / MESURES À PRENDRE		
Letter for [redacted] inviting him to join the Canadian Firearms Advisory Committee. To be completed to ADMO by January 5 at 10:00AM.				
Name / Nom	Date	Initials / Initiales	Approval or signature / Approbation ou signature (via)	Information (cc)
Originator / Auteur Benjamin Gallant/Christina Syme	1.5.2017	B.G.	<input type="checkbox"/>	<input type="checkbox"/>
Manager / Gestionnaire Josée Thibault			<input type="checkbox"/>	<input type="checkbox"/>
Director / Directeur Glen Paquet	5 Jan 17	[Signature]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director General / Directeur général Monique LeBlanc	04.01.17	ML	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Audit Executive / Dirigeant principal de la vérification Denis Gorman			<input type="checkbox"/>	<input type="checkbox"/>
Director General Communications / Directeur général des communications Monique Tomlinson			<input type="checkbox"/>	<input type="checkbox"/>
Executive Director & Senior General Counsel LS / Directeur exécutif et Avocat général principal SJ Michael Sousa			<input type="checkbox"/>	<input type="checkbox"/>
Cabinet Affairs Paul MacKinnon			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister CSCCB / Sous-ministre adjointe du SCRC Cathy Thompson	4/1/17	CT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Financial Officer and Assistant Deputy Minister CMB / Dirigeant principal des finances et Sous-ministre adjoint CJM Mark Perlman			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister EMPB / Sous-ministre adjointe SGUP Geri MacDonald			<input type="checkbox"/>	<input type="checkbox"/>
Senior Assistant Deputy Minister NCSB / Sous-ministre adjointe principale SSCN Ronik Beaugregard			<input type="checkbox"/>	<input type="checkbox"/>
Associate Deputy Minister / Sous-ministre déléguée Na Wilson			<input type="checkbox"/>	<input type="checkbox"/>
Deputy Minister / Sous-ministre Colm Brown	6/1/17	CB	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minister / Ministre The Honourable / L'honorable Ralph Goodale			<input type="checkbox"/>	<input type="checkbox"/>

CONSULTATION				
	Group / Groupe			
Consulted during development of draft materials (Yes/No) Consulté au cours de l'élaboration des documents (Oui / Non)	Nil			
Incorporated feedback (Yes/No) Commentaires incorporés	Nil			
Approved final version (Yes/No) Version finale partagée	Nil			



Public Safety Sécurité publique
Canada Canada

Deputy Minister Sous-ministre

Ottawa, Canada
K1A 0P8

UNCLASSIFIED

DATE: 23 FEB. 2017

File No.: PS-015186
RDIMS No.: 1905921

MEMORANDUM FOR THE MINISTER

**INVITATION LETTERS TO PROPOSED MEMBERS OF THE
CANADIAN FIREARMS ADVISORY COMMITTEE**

(Signature required)

ISSUE

Your signature is requested on two formal invitation letters that will be sent to the new members of the Canadian Firearms Advisory Committee (CFAC), to confirm their acceptance to join the Committee (**TAB 1**).

BACKGROUND

CFAC was established in July 2006, to provide advice to the Minister of Public Safety and Emergency Preparedness on legislative reform related to firearms in Canada. Since then, the mandate of the Committee was broadened to provide advice aimed at keeping Canadians safe while reducing administrative burdens on law-abiding hunters, farmers and sport shooters. More recently, the Government has pledged to modify the membership of CFAC to include law enforcement officers, public health advocates, representatives from women's groups, and members of the legal community.

.../2

UNCLASSIFIED

- 2 -

CURRENT STATUS

As you will recall, you have approved the revised Terms of Reference for CFAC and the list of proposed members for the Committee. Justice Major has already agreed to Chair CFAC. Nathalie Provost and Lynda Keijko have agreed to act as Vice-Chairs. Six other members have received formal invitation letters and most will be attending the upcoming CFAC meeting.

RECOMMENDATIONS

It is recommended that you sign the two attached formal invitation letters that will be sent to the new members of CFAC (**TAB 1**).

Should you require additional information, please do not hesitate to contact me or Kathy Thompson, Assistant Deputy Minister, Community Safety and Countering Crime Branch, at 613-990-2703.



Malcolm Brown

Enclosures: (2)

I approve:

I do not approve:

Ralph Goodale, P.C., M.P.

Ralph Goodale, P.C., M.P.

Prepared by: Sarah Tremblay

TAB 1

Minister of Public Safety and
Emergency Preparedness



Ministre de la Sécurité publique
et de la Protection civile

Ottawa, Canada K1A 0P8

Annie Buchan
Cambridge Bay, Nunavut

Dear Ms. Buchan:

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

The purpose of the Committee is to provide advice on pragmatic measures to reform Canada's firearms policies, laws, and regulations to ensure an up-to-date firearms regime that will keep Canadians safe. Your expertise will assist the Committee in achieving this goal. You will find attached to this letter the Committee's Terms of Reference which sets out its purpose and structure as well as guidelines on conflict of interest and security clearance (**Annex A**).

Your participation on the Committee will be on a pro bono basis, for which the Government is grateful. However, out-of-pocket expenses for traveling and accommodations will be reimbursed as per Treasury Board guidelines. As the Secretariat, Public Safety Canada will assist you with the remittance of claims and reimbursement of expenses incurred for the meetings, which will be held in Ottawa. It is anticipated that there will be approximately two face-to-face meetings a year. The Committee will be comprised of up to 10 members.

- 2 -

In order to address the Committee's security requirements, it is requested that you please complete the highlighted sections in the attached Personnel Screening Consent and Authorization Form (**Annex B**) and sign the Committee's Terms of Reference (**Annex A**). You will find enclosed an example of a completed security screening form for your reference (**Annex C**).

Additionally, in order to meet Public Safety Canada's internal security requirements, you will be required to have your fingerprints taken. Please present the attached letter and fingerprint form (**Annex D**) to the nearest RCMP Division HQ, RCMP Detachment, or Canadian Corps of Commissionaires for this purpose. Public Safety Canada can assist you with determining the closest location. Please be advised that a fee of approximately \$50.00 to \$100.00 will be charged for the fingerprinting. The fee will be reimbursed by the Public Safety Canada Secretariat upon receipt of your invoice, which can be submitted electronically.

I would appreciate if you could return, at your earliest convenience, the completed Personnel Screening Consent and Authorization Form and the signed Terms of Reference. These items may be returned via the attached pre-addressed envelope. If you have any questions, please do not hesitate to contact me. For any assistance with the forms, please contact the Public Safety Canada Secretariat official, Sarah Tremblay, at **sarah.tremblay2@canada.ca** or by telephone at 613-991-3897.

Once your documentation is received, you will be contacted about the timing and agenda for the first meeting of the Committee. I thank you very much for accepting this role that will make an important contribution to Canadian public policy.

Yours sincerely,

The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

Mr. Ron Bonnett

Bruce Mines, Ontario

Dear Mr. Bonnett:

I want to thank you for agreeing to become a member and welcome you to the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

To ensure that Canadians' views are considered when advancing the firearms agenda, our Government is renewing the membership of the Advisory Committee to include law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users and members of the legal community.

The purpose of the Committee is to provide advice on pragmatic measures to reform Canada's firearms policies, laws, and regulations to ensure an up-to-date firearms regime that will keep Canadians safe. Your expertise will assist the Committee in achieving this goal. You will find attached to this letter the Committee's Terms of Reference which sets out its purpose and structure as well as guidelines on conflict of interest and security clearance (**Annex A**).

Your participation on the Committee will be on a pro bono basis, for which the Government is grateful. However, out-of-pocket expenses for traveling and accommodations will be reimbursed as per Treasury Board guidelines. As the Secretariat, Public Safety Canada will assist you with the remittance of claims and reimbursement of expenses incurred for the meetings, which will be held in Ottawa. It is anticipated that there will be approximately two face-to-face meetings a year. The Committee will be comprised of up to 10 members.

- 2 -

In order to address the Committee's security requirements, it is requested that you please complete the highlighted sections in the attached Personnel Screening Consent and Authorization Form (**Annex B**) and sign the Committee's Terms of Reference (**Annex A**). You will find enclosed an example of a completed security screening form for your reference (**Annex C**).

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Once your documentation is received, you will be contacted about the timing and agenda for the first meeting of the Committee. I thank you very much for accepting this role that will make an important contribution to Canadian public policy.

Yours sincerely,

The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

TAB A

Pages 616 to / à 618
are duplicates
sont des duplicatas

TAB B

Pages 620 to / à 622

are duplicates

sont des duplicatas

TAB C

Pages 624 to / à 626

are duplicates

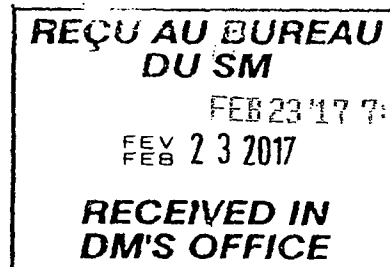
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TAB D

Pages 628 to / à 629

are duplicates

sont des duplicatas



Public Safety / Sécurité publique
Canada / Canada

Community Safety and Countering Crime Branch

Policing Policy Directorate

Routing Slip / Bordereau d'acheminement

CCM File No / No de dossier CCM : PS-015186

DRAGON / RDIMS / SGDDI : 2133724

ADM's Quality Control / Contrôle de qualité du cabinet du SMA : _____

Title / Titre :

Memo to Minister - Approval of two (2) Invitation Letters for CFAC Membership

ACTION REQUIRED / MESURES À PRENDRE

Name / Nom	Date	Initials / Initiales	Approval or signature / Approbation ou signature (via)	Information (cc)
Originator / Auteur Sarah Tremblay	Feb 22	[Signature]	<input type="checkbox"/>	<input type="checkbox"/>
Director / Directeur Alain Paquet	Feb 22	[Signature]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director General / Directeur général Annie LeBlanc			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Audit Executive / Dirigeant principal de la vérification Denis Gorman			<input type="checkbox"/>	<input type="checkbox"/>
Director General Communications / Directeur général des communications Annie Tomlinson			<input type="checkbox"/>	<input type="checkbox"/>
Executive Director & Senior General Counsel LS / Directeur exécutif et Avocat général principal SJ Michael Sousa			<input type="checkbox"/>	<input type="checkbox"/>
/Assistant Deputy Minister PACB / Sous-ministre adjoint APC Bill Wherrett			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister CSCCB / Sous-ministre adjointe iCRC Kathy Thompson	22/2/17	[Signature]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Financial Officer and Assistant Deputy Minister AB / Dirigeante principale des finances et Sous-ministre adjointe SGM Catherine Weber			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister EMPB / Sous-ministre adjointe UP Diane MacDonald			<input type="checkbox"/>	<input type="checkbox"/>
Senior Assistant Deputy Minister NCSB / Sous-ministre adjointe principale SSCN Derek Beauregard			<input type="checkbox"/>	<input type="checkbox"/>
Associate Deputy Minister / Sous-ministre déléguée Linda Wilson	15/2/17	[Signature]	<input type="checkbox"/>	<input type="checkbox"/>
Deputy Minister / Sous-ministre Colin Brown			<input type="checkbox"/>	<input type="checkbox"/>
Minister / Ministre Honourable / L'honorable Ralph Goodale			<input type="checkbox"/>	<input type="checkbox"/>

000630



Public Safety Sécurité publique
Canada Canada

Deputy Minister Sous-ministre

Ottawa, Canada
K1A 0P8

UNCLASSIFIED

DATE: ^{AVR}
 ^{APR} 27 2017

File No.: PS-015981
RDIMS No.: 2191888

MEMORANDUM FOR THE MINISTER

**INVITATION LETTER FOR A MEMBER OF THE
CANADIAN FIREARMS ADVISORY COMMITTEE**

(Decision sought)

ISSUE

Your signature is requested should you wish to appoint Ms. Barbara Genge, President of Tuckamore Lodge, to the Canadian Firearms Advisory Committee (CFAC)(**TAB A**).

BACKGROUND

Following discussions with your office, it was recommended that Ms. Barbara Genge be approached regarding her interest in CFAC. Departmental officials have discussed the Committee with her, and she has expressed her interest in joining.

Barbara Genge is President of Tuckamore Lodge Ltd., an award-winning hunting, fishing and adventure tourism lodge located in Main Brook, Newfoundland and Labrador. As you will read in her attached biography (**TAB B**), Ms. Genge is a successful business owner, engaged community leader, and champion for sustainable development. She has distinguished herself as a leader in the tourism and travel industry in NL.

By way of an update, eight members have now joined CFAC, including the Chair, Justice John C. Major. The security clearances for all of the current members have been completed.

The next meeting of the Committee is scheduled to be held on May 9, 2017.

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RECOMMENDATIONS

Should you wish to appoint Ms. Barbara Genge, it is recommended that you sign the invitation letter inviting her to join CFAC (TAB A).

Should you require additional information, please do not hesitate to contact me or Kathy Thompson, Assistant Deputy Minister, Community Safety and Countering Crime Branch, at 613-990-2703.



Malcolm Brown

Enclosures: (2)

I approve:

I do not approve:

Ralph Goodale, P.C., M.P.

Ralph Goodale, P.C., M.P.

Prepared by: Sarah Tremblay

Minister of Public Safety and
Emergency Preparedness



Ministre de la Sécurité publique
et de la Protection civile

Ottawa, Canada K1A 0P8

Ms. Barbara Genge, President
Tuckamore Lodge
1 Southwest Pond
Main Brook, Newfoundland and Labrador A0K 3N0

Dear Ms. Genge:

I want to thank you for agreeing to become a member of the Canadian Firearms Advisory Committee (the Committee). The major focus of the Committee will be to assist me in delivering on the mandate that I have received from the Prime Minister to "take action to get handguns and assault weapons off our streets."

As you may know, our Government has reconstituted the membership of the Committee to include knowledgeable law enforcement officers, public health advocates, representatives from women's groups, civilian firearms users, representatives from conservation organizations, farmers, and members of the legal community. This change ensures that the voices of a diverse group of Canadians are included in the Committee.

The purpose of the Committee is to provide advice on pragmatic measures to reform Canada's firearms policies, laws, and regulations to ensure an up-to-date firearms regime that will keep Canadians safe. Your expertise will assist the Committee in achieving this goal. You will find attached to this letter the Committee's Terms of Reference which set out its purpose and structure as well as guidelines on conflict of interest and security clearance (**Annex A**).

Your participation on the Committee will be on a pro bono basis, for which the Government is grateful. However, out-of-pocket expenses for traveling and accommodations will be reimbursed as per Treasury Board of Canada guidelines. As the Secretariat, Public Safety Canada will assist you with the remittance of claims and reimbursement of expenses incurred for the meetings, which will be held in Ottawa. It is anticipated that there will be approximately two face-to-face meetings a year. The Committee will be comprised of up to 12 members.

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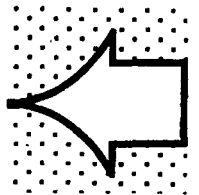
In order to address the Committee's security requirements, it is requested that you please complete the highlighted sections in the attached Personnel Screening Consent and Authorization Form (**Annex B**) and sign the Committee's Terms of Reference (**Annex A**). You will find enclosed an example of a completed security screening form for your reference (**Annex C**).

Additionally, in order to meet Public Safety Canada's internal security requirements, you will be required to have your fingerprints taken. Please present the attached letter and fingerprint form (**Annex D**) to the nearest RCMP Division HQ, RCMP Detachment, or Canadian Corps of Commissionaires for this purpose. Public Safety Canada can assist you with determining the closest location. Please be advised that a fee of approximately \$50.00 to \$100.00 will be charged for the fingerprinting. The fee will be reimbursed by the Public Safety Canada Secretariat upon receipt of your invoice, which can be submitted electronically.

I would appreciate if you could return, at your earliest convenience, the completed Personnel Screening Consent and Authorization Form and the signed Terms of Reference. These items may be returned via the attached pre-addressed envelope. If you have any questions, please do not hesitate to contact me. For any assistance with the forms, please contact the Public Safety Canada Secretariat official, Sarah Tremblay, at **sarah.tremblay2@canada.ca** or by telephone at 613-991-3897.

Once your documentation is received, you will be contacted about the timing and agenda for the next meeting of the Committee. I thank you very much for accepting this role that will make an important contribution to Canadian public policy.

Yours sincerely,



The Honourable Ralph Goodale, P.C., M.P.

Enclosures: (4)

Pages 635 to / à 649

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Purpose:

The biography of one proposed candidate, from Newfoundland and Labrador (NL), who possesses expertise and experience in the industry related to firearms, through owning a hunting, fishing and adventure tourism lodge in NL. This biography is provided with a view to supporting discussions with Ms. Genge regarding her interest in joining the Canadian Firearms Advisory Committee.

Candidate:

Ms. Barbara Genge:

Ms. Genge is President of Tuckamore Lodge Ltd., an award-winning hunting, fishing and adventure tourism lodge located in Main Brook, NL. As a successful business owner, engaged community leader, and champion for sustainable development, Barbara has distinguished herself as a leader in the tourism and travel industry in Newfoundland and Labrador. Barbara's heritage and ancestry, which include a rich history of sealing, fishing, and guiding, have contributed greatly to her personal and professional values: she believes in economic utilization of nature's resources, without abuse. Since the start of her career, Barbara has been embedded in promoting

tourism and sustainable development in NL and as a pioneer in adventure tourism, has built one of the best outfitting lodges in all of Canada.

Contact Information:

Work Telephone: **(709) 865-6361**

Points of Interest:

- Barbara has received numerous awards and accolades over the years including:
 - Sustainable Tourism Award, presented by Hospitality NL and Parks Canada for her sustainable tourism practices and commitment to the protection of natural and cultural resources,
 - Entrepreneur of the Year presented by the P. J. Gardner Institute of Small Business Studies at Memorial University of Newfoundland,
 - PRIDE award, presented by the Bed & Breakfast Association of NL for excellence in tourism and for playing an instrumental role in raising the profile of the industry.

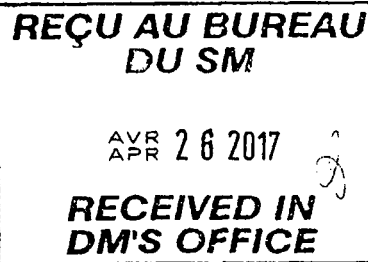
Community Safety and Countering Crime Branch
Branch / Direction générale
Policing Policy Directorate

Routing Slip / Bordereau d'acheminement

CCM File No / No de dossier CCM : PS-015981

DRAGON / RDIMS / SGDDI : 2191888

ADM's Quality Control / Contrôle de qualité du cabinet du SMA : 293



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Title / Titre : Memo to the Minister -
Invitation Letters for Members of the CFAC

ACTION REQUIRED /
MESURES À PRENDRE

Name / Nom	Date	Initials / Initiales	Approval or signature / Approbation ou signature (via)	Information (cc)
Originator / Auteur Sarah Tremblay / Christine Guenette	Apr. 12	ST	<input type="checkbox"/>	<input type="checkbox"/>
Director / Directeur Alain Paquet <i>Vosn Kregovic (acting)</i>	Apr 14/17	AP	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director General / Directeur général Annie LeBlanc	22.04.17	AL	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Audit Executive / Dirigeant principal de la vérification Denis Gorman			<input type="checkbox"/>	<input type="checkbox"/>
Director General Communications / Directeur général des communications Jamie Tomlinson			<input type="checkbox"/>	<input type="checkbox"/>
Executive Director & Senior General Counsel LS / Directeur exécutif et Avocat général principal SJ Michael Sousa			<input type="checkbox"/>	<input type="checkbox"/>
A/Assistant Deputy Minister PACB / Sous-ministre adjoint SAPC Jill Wherrett			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister CSCCB / Sous-ministre adjointe SSCRC Kathy Thompson <i>AVR 25 2017 - KB for KT</i>	Apr 25/17	ARC	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Financial Officer and Assistant Deputy Minister CMB / Dirigeante principale des finances et Sous-ministre adjointe SGM Caroline Weber			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister EMPB / Sous-ministre adjointe SGUP Lori MacDonald			<input type="checkbox"/>	<input type="checkbox"/>
Senior Assistant Deputy Minister NCSB / Sous-ministre adjointe principal SSCN Monik Beauregard			<input type="checkbox"/>	<input type="checkbox"/>
Associate Deputy Minister / Sous-ministre déléguée Gina Wilson			<input type="checkbox"/>	<input type="checkbox"/>
Deputy Minister / Sous-ministre Malcolm Brown	AVR 27 2017		<input type="checkbox"/>	<input type="checkbox"/>
Minister / Ministre The Honourable / L'honorable Ralph Goodale			<input type="checkbox"/>	<input type="checkbox"/>



Public Safety Sécurité publique
Canada Canada

Deputy Minister Sous-ministre

Ottawa, Canada
K1A 0P8

COPY

For your meeting with the Canadian
Firearms Advisory Committee
DATE: May 9, 2017
LOCATION: Minister's Boardroom, PS
TIME: 8:30 a.m. to 5:45 p.m.

UNCLASSIFIED

DATE: ~~MAY~~ ^{MAY} - 8 2017

File No.: PS-016404
RDIMS No.: 2229370

MEMORANDUM FOR THE MINISTER

MEETING OF THE CANADIAN FIREARMS ADVISORY COMMITTEE

(Information only)

ISSUE

The second meeting of the Canadian Firearms Advisory Committee (the Committee) will be held on May 9, 2017. Opening remarks for Mr. Mark Holland, Parliamentary Secretary, are attached (TAB A), as well as your closing remarks (TAB B).

BACKGROUND

The first Committee meeting was held on March 1 and 2, 2017. All ten members will be attending the one-day meeting in Ottawa on May 9, 2017.

CONSIDERATIONS

As your schedule does not allow you to attend the Committee's working breakfast, Mr. Mark Holland will be providing opening remarks on your behalf (TAB A) and will:

- reiterate the objective of the Committee (i.e., to provide you with advice, based on their experience and areas of knowledge);
- underscore that the Committee is one of multiple existing complementary mechanisms to obtain Canadians' views on firearms-related issues (including departmental meetings with domestic and international firearms stakeholders and members of Parliament, daily correspondence from the public and stakeholders, and Parliamentary consultation processes for any proposed legislation); and,
- inform the Committee that you will be returning at the end of the day to receive their substantive feedback on the issues discussed.

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In the late afternoon you will be joining the Committee to provide closing remarks (TAB B) and receive comments on behalf of the Committee by the two Vice-Chairs, Nathalie Provost and Lynda Keijko. Should you be unavailable to receive the comments, Ms. Gina Wilson, Associate Deputy Minister, will do so on your behalf.

NEXT STEPS

A news release will be issued immediately following the meeting. It is also expected that a photo of you and members of the Committee will be taken.

Should you require additional information, please do not hesitate to contact me or Kathy Thompson, Assistant Deputy Minister, Community Safety and Countering Crime Branch at 613-990-2703.



Malcolm Brown

Enclosures: (2)

Prepared by: Sarah Tremblay

Pages 655 to / à 657

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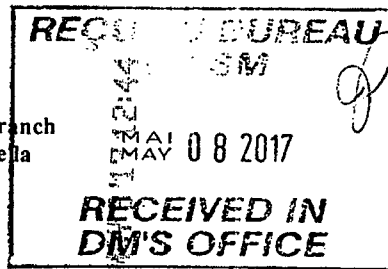
TAB B

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Public Safety Canada / Sécurité publique Canada

Community Safety and Countering Crime Branch
Secteur de la sécurité communautaire et de la réduction du crime



Memo 2229370
Opening TPs 2223089
Closing TPs 2224780

Routing Slip / Bordereau d'acheminement

CCM File No / No de dossier CCM : PS-016404
DRAGON / RDIMS / SGDDI : #2229370
ADM's Quality Control / Contrôle de qualité du cabinet du SMA : _____

Title / Titre : Canadian Firearms Advisory Committee Meeting Talking Points		ACTION REQUIRED / MESURES À PRENDRE		
Name / Nom	Date	Initials / Initiales	Approval or signature / Approbation ou signature (via)	Information (cc)
Originator / Auteur Sarah Tremblay	May 8/17	ST	<input type="checkbox"/>	<input type="checkbox"/>
Manager / Gestionnaire Josee Thibault	May 8/17	JT	<input type="checkbox"/>	<input type="checkbox"/>
Director / Directeur Alain Paquet	8/5/17	AP	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director General / Directeur général Annie LeBlanc	8/5/17	AL	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Audit Executive / Dirigeant principal de la vérification Denis Gorman			<input type="checkbox"/>	<input type="checkbox"/>
Director General Communications / Directeur général des communications Jamie Tomlinson			<input type="checkbox"/>	<input type="checkbox"/>
Executive Director & Senior General Counsel LS / Directeur exécutif et Avocat général principal SJ Michael Sousa			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister PACB / Sous-ministre adjoint SAPC Jill Wherrett			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister CSCCB / Sous-ministre adjointe SSCRC Kathy Thompson	08.05.17	TS for KT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief Financial Officer and Assistant Deputy Minister CMB / Dirigeant principal des finances et Sous-ministre adjoint SGM Caroline Weber			<input type="checkbox"/>	<input type="checkbox"/>
Assistant Deputy Minister EMPB / Sous-ministre adjointe SGUP Lori MacDonald			<input type="checkbox"/>	<input type="checkbox"/>
Senior Assistant Deputy Minister NCSB / Sous-ministre adjointe principale SSCN Monik Beauregard			<input type="checkbox"/>	<input type="checkbox"/>
Associate Deputy Minister / Sous-ministre déléguée Gina Wilson			<input type="checkbox"/>	<input type="checkbox"/>
Deputy Minister / Sous-ministre Malcolm Brown	MAY 8 2017	MB	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minister / Ministre The Honourable / L'honorable Ralph Goodale			<input type="checkbox"/>	<input type="checkbox"/>

CONSULTATIONS

Non-applicable / NIL: ☒

	Group / Groupe			
Consulted during development of draft materials (Yes/No) Consulté au cours de l'élaboration des documents (Oui / Non)				
Incorporated feedback (Yes/No) Commentaires incorporés (Oui / Non)				
Shared final version (Yes/No) Version finale partagée (Oui / Non)				
Notes / Other Notes / Autres				

Airdrie, Alberta
August 22, 2017

MY FILE: 168

Ms. Suzanne Legault
The Information Commissioner of Canada
30 Victoria Street, 7th Floor
Gatineau, Quebec
Ottawa, Ontario
K1A 1H3

Dear Ms. Legault:

Re: MISSING RECORDS COMPLAINT- PUBLIC SAFETY ATIP FILE: A-2017-00079

Please find attached a copy of my original ATIP request dated May 14, 2017. The incomplete response to my request from Public Safety dated August 8, 2017 is available at this link on my website:

<https://dennisryoung.ca/wp-content/uploads/2017/08/Public-Safety-ATIP-Response-CFAC-Minutes-Correspondence-Etc-Aug-8-2017.pdf>

Here are descriptions of all the records requested about the Canadian Firearms Advisory Committee (CFAC) in my original request that were **NOT provided** by Public Safety:

- No copies of letters from members of CFAC to the Minister;
- No copies of minutes of the CFAC formal meetings held with CFAC members (i.e. records of the discussions held during the meetings, and any reports, documents, studies, and information handled-out, written, submitted and read by committee members);
- No copies of 'notes' taken by Departmental staff at all the formal and informal meetings;
- No copies of 'correspondence' sent to the Minister for the attention of the CFAC members;
- No copies of 'correspondence' sent to the Department by for the attention of the CFAC members;
- No copies of 'electronic correspondence' left on Department's website for the attention of the CFAC members: <https://www.publicsafety.gc.ca/cnt/bt/cntct-frm-en.aspx> ;
- No copies of records with 'recommendations' to the Minister by CFAC members (Note: Summaries of meetings and records of 'recommendations' made by CFAC members have routinely been provided by previous Liberal and Conservative Governments since 1994); and
- No copies of records with all the 'statistical evidence' supporting the policy and program directions given to the Minister in his Mandate Letter from the Prime Minister (Note: Probably delivered by staff using Power Point presentations or in handouts to CFAC members).

I hope your intervention will help us get all the records that law-abiding firearms owners and opposition MPs and Senators deserve to see.

Yours sincerely,

[Original signed by]

Dennis R. Young

1330 Ravenswood Drive SE

AIRDRIE, AB T4A 0P8

Home Phone: 587-360-1111

New E-Mail: dennisryoung@telus.net

Website: www.dennisryoung.ca

ACCESS TO INFORMATION ACT

Access to Information Request Form

For official use only:

My File: 168

Federal Government Institution:

PUBLIC SAFETY CANADA

Details regarding the information being sought:

Reference is being made to the attached news release dated May 10, 2017 announcing Minister Goodale's second meeting of the Canadian Firearms Advisory Committee. https://www.canada.ca/en/public-safety-canada/news/2017/05/minister_goodalehostssecondmeetingofthecanadianfirearmsadvisoryc.html
<https://www.publicsafety.gc.ca/cnt/cntrng-crm/cfac/index-en.aspx>

For the period from November 2015 to present, please provide:

- (1) Copies of all correspondence (letters, e-mails and texts) to and from the Minister by members of the Canadian Firearms Advisory Committee;
- (2) Copies of all minutes and notes taken at all formal and informal meetings held by staff of Public Safety Canada with members of the Canadian Firearms Advisory Committee whether meetings were held collectively or one-on-one; and
- (3) Copies of all reports, studies, papers, publications, presentations, reports, evaluations, proposals, audits, statistical evidence, briefing notes, spreadsheets, correspondence, etcetera discussed at the two formal meetings held by the Canadian Firearms Advisory Committee.

Method of access preferred: ☐ Receive copies of originals ☐ Examine originals in government offices

Name of Applicant: **Dennis R. Young**
Address: **1330 Ravenswood Drive SE**
Airdrie, Alberta T4A 0P8
Telephone Number: 587-360-1111 New E-Mail: dennisryoung@telus.net

This request for access to information under the Access to Information Act is being made by:

- ☐ a Canadian citizen, permanent resident or another individual present in Canada, or
☐ a corporation present in Canada
-

Cheque # 498

Signature: _____
[Original signed by]
Dennis R. Young

Date: May 14, 2017